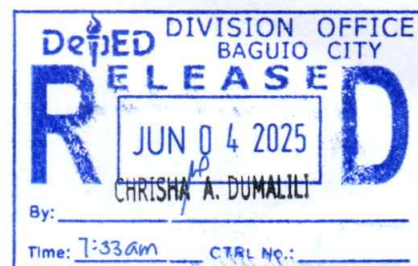




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE BAGUIO CITY



02 June 2025

OFFICE MEMORANDUM
No. 037,2025

SDO BAGUIO CITY EXERCISE DESIGN AND MANAGEMENT TEAM

To: Chief Education Supervisors
All Schools Division Office Personnel
All Others Concerned

1. Relevant to the conduct of Nationwide Simultaneous Earthquake Drill every quarter, the following personnel will be the members of the SDO Baguio City Exercise Design and Management Team.

Name	Position / Designation
Jerry C. Ymson	Exercise Team Leader
Cliftone K. Bangse-il	Exercise Coordinator
Alexander Tumapang	Member
Dr. Roger D. Sin-ot Jr.	Member
Samuel F. Bab-anga	Member
Amil Flamiano	Member
Alona F. Imper	Member
Anna Lourdes Z. Javier	Member
Razor Lid-ayan	Member
DRRM CoS	Member

2. The members of the Exercise Design and Management Team will have the following roles and responsibilities:

- Design and manage the conduct of Quarterly Nationwide Simultaneous Earthquake Drills (NSED) including simulations.
- Conduct post-activity meetings after every Quarterly NSED.
- Prepare exercise objectives and Master Scenario Events List
- Ensure the participation of everyone in the Schools Division Office premises during the conduct of NSED.

3. Attached herewith is the scheduled activity for the Exercise Design and Management Team.

4. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator, through cliftone.bangseil@deped.gov.ph.

5. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

SGOD/SMN/DRRM/ckb



SCHEDULE OF ACTIVITIES

Activity	May	June	July	Aug.	Sept	Oct.	Nov.
Identification of the Exercise Design, Development, and Management Team							
Initial Meeting and Orientation of the Team (June 17, 2025, 9:00AM)							
Conduct of 2 nd Qtr NSED (June 19, 2025)							
Post-Evaluation Meeting for 2 nd Qtr NSED (June 20, 2025)							
Meeting for 3 rd Qtr NSED (September 3, 2025)							
Conduct of 3 rd Qtr NSED (September 11, 2025)							
Post-Evaluation Meeting for 3 rd Qtr NSED (September 12, 2025)							
Meeting for 4 th Qtr NSED (October 31, 2025)							
Conduct of 4 th Qtr NSED (November 6, 2025)							
Post-Evaluation Meeting for 4 th Qtr NSED (November 7, 2025)							