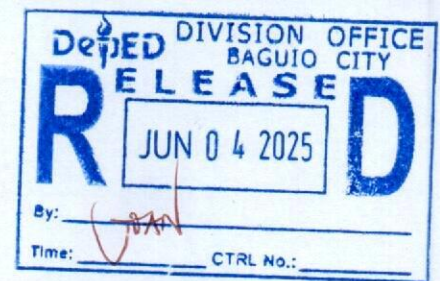




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



03 June 2025

OFFICE MEMORANDUM

No. 038, 2025

**ATTENDANCE TO THE CITY DISASTER RISK REDUCTION AND
MANAGEMENT TRAININGS**

To: Chief Education Supervisors
All Schools Division Office Personnel
All Others Concerned

1. Relevant to the invitation of the City Disaster Risk Reduction and Management (CDRRM) for training, the following personnel will be attending from the Schools Division Office.

a. **Basic Incident Command System**

Date: June 9-11, 2025

Venue: Orchard Hotel, Legarda Rd., Baguio City

Participants:

1. Efryl Adrian P. Cariño
2. Gerald Menzi

b. **Community Action for Disaster Response**

Date: June 17-20, 2025

Venue: PMA, Fort Del Pilar Brgy, Baguio City (Tentative)


Participants:

1. Gerald Menzi
2. Razor Lid-ayan

2. This memorandum shall serve as travel authority for the above-mentioned participants.

3. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator, through cliftone.bangseil@deped.gov.ph.

4. Immediate dissemination of this Memorandum is desired.


SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

SGOD/SMN/DRRM/ckb



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Republic of the Philippines
CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
City Government of Baguio



23 May 2025

ENGR. BONIFACIO I. DELA PEÑA, City Administrator II, City Administrators Office
PCOL RUEL D TAGEL, City Director, Baguio City Police Office
AR. JOHNNY A. DEGAY, Department Head, City Building and Architecture Office
MR. DARYLL LONGID, Division Head, CMO - Public Order and Safety Division
JCINSP JOHN WAYLAND M LAPON, Acting Jail Warden, BCJ – Male Dormitory
MS. RAQUEL A. TORRES, President, Baguio-Benguet Information Civic Action Group
COL RHENANTE M SALVADOR, Commander, Joint Task Unit Panagkaykaysa
LTCOL ANTONIO JOSELITO G LAMBINO II, Commander, 21st Air Force Group Reserve
DR. NANCY M. FLORES, President, University of the Cordilleras
ENGR. SALVADOR ROYECA, General Manager, Baguio Water District
DR. SORAYA T. FACULO, Superintendent, DepEd – Schools Division Office
MS. MILLICENT B. CARINO, City Director, DILG City Field Office Baguio
ATTY. RHENAN G. DIWAS, Department Head, City Environment and Parks Management Office

Dear Sirs/Mesdames;

Mabuhay!

We are pleased to invite two (2) participants from your office to attend in the following training activities as part of our commitment to strengthen city disaster preparedness and response mechanisms:

TITLE OF TRAINING	DATE	VENUE
Basic Incident Command System	June 9-11, 2025	Orchard Hotel, Legarda Rd
Community Actions for Disaster Response	June 17-20, 2025	PMA, Fort Del Pilar Brgy, Baguio City (Tentative)

These trainings are designed not only to capacitate members of the City Disaster Risk Reduction and Management Council (CDRRMC) but also to **develop a pool of technically trained individuals who may be mobilized to support community-level preparedness efforts**, particularly when the CDRRMO requires additional manpower for technical assistance in the field of teaching and operations.

Please take note that participants for the C.A.D.R Training must be physically fit, as the course includes basic search and rescue components and physical field exercises.

In this regard, we kindly request your office to confirm participation by submitting the confirmation slip attached on or before **June 04, 2025 (Wednesday)**.

Should you have any questions or require clarification, please contact **Ms. Esther L Banawe** at (074) 661-1455 or 09614986202.

Very Truly Yours,

BENJAMIN B. MAGALONG
City Mayor and CDRRMC Chairperson



Note: Participants to the CADRE Training must have completed Basic Life Support and Standard First Aid as a prerequisite.