



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



June 23, 2025

**OFFICE MEMORANDUM**

No. 042,2025

**NOTICE OF MEETING: PROGRAM MANAGEMENT TEAM-  
 KNOWLEDGE BUILDING PROGRAM FOR MASTER TEACHERS**

To: Office of Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 All Others Concerned

1. In line with the conduct of Knowledge Building Program for Master Teachers (Modules 3-5), there will be an alignment meeting on **June 26, 9:00 AM at SDO Baguio mini-conference room.**

2. The agenda of the meeting are as follows:
- 1. Present the Terms of Reference of the Program Management Team
  - 2. Presentation of the structural logistics
  - 3. Discuss the key outcomes expected
  - 4. Other related matters

3. Participants are the following:

SDS/ASDS		1
Chief Education Supervisors		2
Resource Speakers/Facilitators	6. Rosanna Dizon 7. Rosiebeel Marzo 8. Lourdes Lomas-e 9. Armi Victoria Fiangaan 10. Loida Mangangey	10
1. Nixon Elahe		
2. Nora Dalapnas		
3. Marilyn Apiit		
4. Mary Jane Malihod		
5. Sydney Shan Cariño		
Education Program Supervisor-SGOD		1
HRDS personnel		2
SMME		1
IT Staff/OJT		2
Total		19

4. Immediate dissemination of this Office Memorandum is enjoined.

**SORAYA T. FACULO PhD, CESO VI**  
 Schools Division Superintendent

