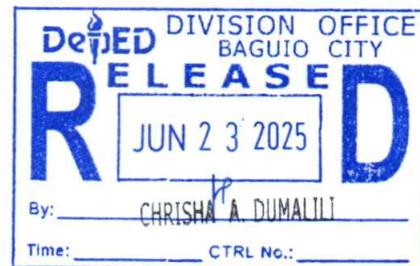




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



June 23, 2025

**OFFICE MEMORANDUM**

No. **043, 2025**

**2<sup>ND</sup> QUARTER DIVISION MONITORING, EVALUATION, AND ADJUSTMENT (DMEA) CUM DIVISION EXECUTIVE COMMITTEE MEETING (DEXECOM)**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisors  
 Education Program Supervisors  
 OSDS and SGOD Section Heads  
 All Others Concerned

1. This Office announces the conduct of the **2<sup>nd</sup> Quarter Division Monitoring, Evaluation, and Adjustment and Division Executive Committee** meeting on July 7, 2025, Monday from 9:00 AM onwards at the 3<sup>rd</sup> Floor Training Hall, SDO Baguio City.
2. The meeting aims to report, discuss, and evaluate SDO activities and programs to ensure that all are being implemented as intended.
3. Participants to the said meeting are the following:

Participants	Number
SDS and ASDS	2
Chief Education Supervisors	2
CID-Public Schools District Supervisors	10
CID-Education Program Supervisors	10
SGOD-Education Program Supervisor	1
SGOD-Section Heads	6
SGOD-Youth Formation/LRPO	1
OSDS-Section Heads	5
Support Staff	3
<b>Total:</b>	<b>40 pax</b>

4. The program matrix is as follows:

Time	Task/Topic	Personnel-in-Charge
9:00-9:35 AM	Roll Call and Declaration of Quorum	Secretariat
	Call to order	OIC-ASDS Carmel F. Meris
	Presentation and adoption of the agenda	



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	Reading and approval of the minutes of the previous meeting	Secretariat
	Matters arising from the previous meeting	
	<b>PART I – DEXECOM</b>	
9:36-10:05 AM	1. Budget Utilization Report	Belen R. Tomin
10:05-10:20 AM	Health Break	
10:21-10:40 AM	2. SEF/GF Status	Aira Mae L. Ongngad
10:41-10:50 AM	3. NAPOLCOM Memorandum Circular No. 99-009	Augie Perl A Simangan
10:51-11:00 AM	4. Baguio CMO Executive Order No. 43 s. 2025	Nieves D. Ebanio
11:01-11:20 AM	5. Guidelines on the use of PFVR	Nieves D. Ebanio
11:21-11:40 AM	6. Weekly Score Card Sample for each functional division	Asuncion C. Saguid
11:41-12:00 NN	7. SBM Assessment Results and ways forward	Asuncion C. Saguid
12:01-1:00 PM	Lunch Break	
1:00-1:20 PM	8. Results of OBE	Jerry C. Ymson
1:21-1:40 PM	9. Evaluation Results of K-12 Training	Jovelyn Petra T. Balantin
	<b>PART II – DMEA</b>	
1:41-3:00 PM	Analysis of 2 <sup>nd</sup> quarter accomplishments to highlight gaps and key successes, best practices, issues and concerns, and ways forwards <i>(to be facilitated by SEPS Asuncion Saguid)</i>	CID Representative SGOD Representative OSDS Representative
3:00-3:20 PM	ASDS Reminders	OIC-ASDS Carmel F. Meris
3:20-4:00 PM	SDS Hour	SDS Soraya T. Faculo
4:00 PM	Adjournment of the Meeting	

5. In preparation for the meeting, presenters are requested to submit their reports with a maximum of 5 slide decks to the secretariat's email through the email address: [jordine.sacyaten@deped.gov.ph](mailto:jordine.sacyaten@deped.gov.ph) on or before July 4, 2025.

6. For information, guidance, and compliance of all concerned.

  
**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

/OSDS/STF/jns