



Republic of the Philippines  
**Department of Education**  
**CORDILLERA ADMINISTRATIVE REGION**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**BAGUIO CENTRAL SCHOOL**

MOOE Fund

**REQUEST FOR QUOTATION**

Company/Supplier/Store:

Address:

Telephone No.:

e-Mail:

TIN:

PR No.: 2025-06-030

Quotation No.: 2025-06-027

Date: June 16, 2025

ABC: Php **153,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **JUNE 23, 2025, 9:00AM.**

**POSTED IN PHILGEPs**

*Carina G. Walsiyen*  
**CARINA GWALSIYEN**

Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPs registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period on or before **JULY 30, 2025.**
- ✓ Price validity shall be for a period of **30 Calendar Days.**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	9	Unit	<b>ALL-IN-ONE ECOTANK PRINTER</b> -with Print, Scan, Copy, and Fax function and ADF -Printing Technology: PrecisionCore Printhead -Print Direction: Bi-directional printing -Scanning Option: flatbed and ADF -Copying Size: A4, LTR (min), Legal (max) -with compact and durable ecological design -with replaceable maintenance box		

**NOTE:**

1. Bidder must attach brochure of the bid item.
2. With 14 days warranty for replacement of unit if found to be defective.

**TOTAL**

Purpose: Procurement of printers.

Additional Note: 1. Supplier shall deliver the items to the school within the delivery period.

2. Bidders may submit their quotations through email: [baguiocentralschool@gmail.com](mailto:baguiocentralschool@gmail.com)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name / Date

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Tel. No./ Cellphone No.

Canvassed by:

\_\_\_\_\_  
 Canvasser