



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 DISTRICT 10  
 BAKAKENG NATIONAL HIGH SCHOOL

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

FUND CLUSTER: REGULAR MOOE

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Date received : \_\_\_\_\_

Requesting Unit: **Bakakeng National High School**  
 PR No.: **2025-05-016**  
 Quotation No.: **2025-06-013**  
 Date: June 9, 2025  
 ABC: ₱ 65, 186.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **June 13, 2025**.

*Harily D. Dogao*  
**HARILY D. DOGAO**

Chairperson, Bids and Awards Committee

**Requirements:**

- Mayor's / Business permit
- PhilGEPS registration number or certificate

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	50	bottle/s	Epson Ink Refill, 003, black		
2	41	bottle/s	Epson Ink Refill, 003, yellow		
3	41	bottle/s	Epson Ink Refill, 003, cyan		
4	40	bottle/s	Epson Ink Refill, 003, magenta		
5	2	piece/s	Ballpen, blue, .05 tip		
6	160	pack/s	Tissue, interfolded paper towel		
7	4	piece/s	Philippines Flag		
8	2	bottle/s	Hand Santizer (pump)		
9	20	pack/s	Detergent Powder, all purpose		
10	15	roll/s	Trash Bag, XXL, black		
11	11	roll/s	Trash Bag, XL, black		
			<b>***nothing follows***</b>		
				<b>TOTAL</b>	

Purpose: Procurement of office supplies & other supplies and materials for school use

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature: \_\_\_\_\_

Printed Name : \_\_\_\_\_

TIN : \_\_\_\_\_

Date/Telephone No. : \_\_\_\_\_



School ID: 305271

Address: Purok 7, Bakakeng Norte, Baguio City

Telephone: (074) 422-9012

Email: bakakengnationalhighschool@gmail.com

Facebook Page: DepEd Tayo Bakakeng National School