



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 SAN CARLOS HEIGHTS ELEMENTARY SCHOOL
 PUROK 20, IRISAN, BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

REGULAR MOOE

Supplier: _____ Requesting Unit: SAN CARLOS HEIGHTS ES
 Address: _____ PR No.: 2025-06-026
 Telephone No.: _____ Quotation No.: 2025-06-020
 e-Mail: _____ Date: June 9, 2025
 Date received by the Supplier: _____ ABC: **Php 99,015.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **June 13, 2025**.

MADELYNE A. JOSE
 School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within seven (7) Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			Office Supplies		
1	500	piece	Folder with tab, long, 8.5"x13"		
2	10	piece	Philippine Flag, nylon, 4x8ft		
3	20	pad	Stainless pins, per pad/pack		
4	1	roll	Magnetic plastic cover, transparent, 48"x50m/roll		
5	20	bottle	Ink of printer, #664, black, cyan, magenta, yellow (5 bottle each color)		
6	40	bottle	Ink of printer, #003, black, cyan, magenta, yellow (10 bottles each color)		
7	8	bottle	Ink of Printer, G1-790, Magenta, Cyan, yellow, black (2 bottles each color)		
8	8	bottle	Ink of Printer, G1-715, Magenta, cyan, yellow, black (2 bottles each color)		
9	800	piece	SF9/ Report card transparent card case/ clear plastic jacket, size: 8.5" x11"(short)		



Address: Purok 20, Irisan, Baguio City
 Email Address: 136389@deped.gov.ph
 Telephone No. (074) 619-1341
 Facebook page: DepEd Tayo San Carlos Heights Elementary School



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10	15	ream	Special paper, board, cream, legal size, 180 GSM		
11	15	ream	Special paper, board, cream, short, 8.5"x11", 180 GSM		
			Other Supplies and Materials		
12	39	can	Floorwax, per can, 450g		
13	30	pair	Rubber gloves for cleaning, size: XL		
14	10	piece	Ordinary floor mop with long handle		
15	5	set	Spin Mop with Spinner and movable wheels Bucket Heavy Duty hydraulic rod 360 Easy Rotating Mop		
16	20	gallon	Bathroom deodorizer, per gallon		
17	25	piece	Light bulb, 15 to 18 watts		
				TOTAL	
Purpose: Procurement of office, school and janitorial supplies					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN (Please indicate if VAT or NONVAT)

Date/ Contact No.

Canvassed by:

FEDERICO L. DULAY III



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