



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OF BAGUIO CITY  
 DISTRICT 6  
 JOSEFA CARIÑO ELEMENTARY SCHOOL

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotations

Supplier: \_\_\_\_\_ Requesting Unit: **JOSEFA CARIÑO ES**  
 Address: \_\_\_\_\_ PR No.: 2025-07-001  
 Telephone No.: \_\_\_\_\_ Quotation No.: 2025-07-001  
 e-Mail: \_\_\_\_\_ Date: July 2, 2025  
 Date received by the Supplier: \_\_\_\_\_ ABC: **Php 101,384.46**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **July 9, 2025 @9am**.

*Rosario*  
**ROSARIO R. CAWILAN**  
 Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within **7** Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	bottle	Ink, Epson 003 black, 65 ml		
2	50	bottle	Ink, Epson 003 cyan, 65 ml		
3	50	bottle	Ink, Epson 003 magenta, 65 ml		
4	50	bottle	Ink, Epson 003 yellow, 65 ml		
5	1	bottle	Ink, Brother BT60 black, 108 ml		
6	100	ream	PAPER, MULTIPURPOSE A4, 80 gsm		
			<b>~NOTHING FOLLOWS~</b>		
<b>TOTAL</b>					

**Purpose:** Procurement of office supplies for the Provision and Distribution of Transition Learning Resources for the Implementation of the Revised K to 10 (MATATAG) Curriculum.



**Address:** F. Yandoc St., Baguio City  
**Telephone No.:** (074) 442-3149  
**E-mail:** josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph  
**Facebook Page:** DepEd Tayo Josefa Cariño ES



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**Additional Notes:**

1. Supplier shall deliver the item to the school within the delivery period.
2. Supplier can attach picture or indicate brand of the offered item.
3. Bidders may submit their quotations through email: **136385@deped.gov.ph**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

\_\_\_\_\_  
*Canvasser*