



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



June 26, 2025

**DIVISION MEMORANDUM**

No. 383-2025

**DOWNLOADING OF SY 2025-2026 WATER, SANITATION, AND HYGIENE  
(WINS) PROGRAM SUPPORT FUNDS**

To: Public Elementary and Secondary School Heads Concerned  
Project Development Officers  
Administrative Officers  
All Others Concerned

1. In line with the implementation of the Water, Sanitation, and Hygiene (WinS) Program, the Program Support Funds amounting to **₱125,000.00** shall be downloaded to the following schools:

	<b>School</b>	<b>Amount to be Downloaded</b>
1	Sto. Tomas Elementary School	₱30,000.00
2	Sto. Tomas National High School	₱30,000.00
3	Doña Aurora Elementary School	₱30,000.00
4	Doña Aurora National High School	₱35,000.00
	<b>Total</b>	<b>₱125,000.00</b>

2. These schools were identified through recent WinS monitoring and assessment as having handwashing facilities in need of repair and improvement.

3. The funds shall be utilized by the recipient schools exclusively for repairing and improving handwashing stations, in support of WinS Program objectives to ensure safe and healthy learning environments.

4. Fund utilization and liquidation must strictly adhere to existing budgeting, accounting, auditing, and disbursement rules and regulations.

5. Immediate and wide dissemination of this memorandum is desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent