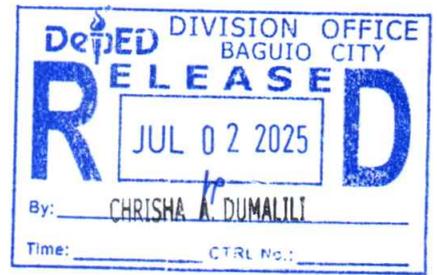




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY



July 2, 2025

**DIVISION MEMORANDUM**

No. **393-2025**

**PARTICIPANTS TO THE YOUTH LEADERSHIP FORUM FOR PLASTIC FREE BAGUIO: A TRANSITION TO PANSA-NOPEN TAYO AS A WAY OF LIFE**

To: Chief Education Supervisors  
Public Schools District Supervisors  
Public and Private Secondary School Heads  
All Others Concerned

1. In line with the City's commitments under Open Government Partnership (OGP) and Circular Economy (CE) Initiatives, in partnership with the United Nations Development Programme (UNDP) and Baguio City Association of Private Schools (BCAPS), will be conducting a **Youth Leadership Forum** on **July 18, 2025** at **PFVR, Gymnasium** from 8:00AM to 4:00PM
2. This activity aims to:
  - equip youth with practical knowledge and skills to implement Circular Economy principles in their daily lives, focusing on waste reduction, reuse, and recycling.
  - foster leadership skills and empower young people to initiate and lead circular economy projects within the framework of *Pansa-nopen Tayo*.
  - build a network of young environmental leaders committed to a plastic-free future for Baguio City.
  - raise awareness about the impacts of plastic pollution on the environment and human health.
3. Participants in the activity are the following:  
**Public schools:** the SSLG President and the Secondary YES-O President  
**Private schools:** at least two Secondary Student Leaders per school
4. Participants are excused from their classes on the stated date. Any major activities/ assessments missed by the learners may be completed in an alternative method. (See attached for Parental Consent and Waiver Form)



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5. For queries or clarifications, please contact Arlani B. Buccat / Augie Perl A. Simangan, Youth Formation Coordinators at (074) 619-3492.
6. Immediate and wide dissemination of this Memorandum is desired.

  
**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

## PARENTAL CONSENT AND WAIVER FORM

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the conduct of the \_\_\_\_\_ that will be held on \_\_\_\_\_ at \_\_\_\_\_.

I understand that the Department of Education (DepEd), Schools Division of Baguio City and \_\_\_\_\_ School shall implement the minimum public health standards set by the government to minimize the risk of the spread of any communicable disease, but it cannot guarantee that my child will not become infected.

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

### **Voluntary Participation**

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

### **Exclusion (Limitations/Ineligibility)**

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

### **Documentation**

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all my child's images/contribution/ performance in any publication (including electronic publications such as film or website) created by or for the Department of Education (DepEd) - Schools Division of Baguio City official platforms.

**Confidentiality**

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity from \_\_\_\_\_. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

**CONTACT DETAILS FOR QUESTIONS OR PROBLEMS**

For any concerns or clarification, you may contact the SDO Baguio City, SGOD-YF through the email address [youthformationbaguiocity@gmail.com](mailto:youthformationbaguiocity@gmail.com)

_____ Signature of Parent/Guardian over Printed Name	_____ Contact Details (Mobile Number)
_____ Name of Child/ren	_____ Date

*\* Please submit this form to your child's school prior to participation in the event.*

**LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE**

*(To be completed by the Learner)*

I, \_\_\_\_\_, agreed to participate with the consent of my parents and/or legal guardian in the \_\_\_\_\_ at \_\_\_\_\_.

I agree to give permission to the **Department of Education (DepEd) – Schools Division of Baguio City – Youth Formation** and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

_____	_____
Name of Learner	Name of School
_____	_____
Age	Date