



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 MABINI ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____ **Requesting Unit:** MABINI ELEMENTARY SCHOOL
Address: _____ **PR No.:** PR No.: 2025-06-031
Tel. #: _____ **Quotation No.:** 2025-06-031
e-Mail: _____ **Date:** June 24, 2025
Date Received by the Supplier: _____ **ABC:** P114,910.05

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than JUL 09 2025.

ANGELBERT A. PEDNGA

Bids and Awards Committee Chairperson

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within 5 Calendar days
- Price validity shall be period of 30 days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	ream	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream		
2	121	ream	PAPER, MULTIPURPOSE A4, 500 sheets per ream		
3	1	pack	Sticker paper, 10's		
4	20	piece	Epson Ink 003, black, genuine		
5	19	piece	Epson Ink 003, cyan, genuine		
6	19	piece	Epson Ink 003, magenta, genuine		
7	20	piece	Epson Ink 003, yellow, genuine		
8	20	piece	Epson Ink 664, black, genuine		
9	19	piece	Epson Ink 664, cyan, genuine		
10	19	piece	Epson Ink 664, magenta, genuine		
11	20	piece	Epson Ink 664, yellow, genuine		
12	2	Unit	Desktop Laminator machine		
13	3	Unit	Printer, single function		
TOTAL:					
Purpose:	for the implementation of the Revised K to 10 Curriculum				

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #

canvassed by:



MABINI ELEMENTARY SCHOOL
 Leonard Wood Rd., Salud Mitra, Baguio City
 Landline: 074-424-6236