



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

May 21, 2025

POTIEL RESORT MANAGEMENT INC
ION Hotel

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment on June 26-27, 2025** in the amount of PHILIPPINE PESOS **One Hundred Eight Thousand Pesos Only (₱108,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

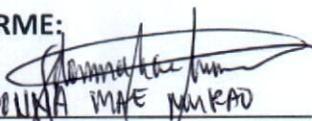
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. PACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)

5-27-25
(Date)

05/21/2025
pjin

PURCHASE ORDER

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DepEd, Division of Baguio

Supplier ION HOTEL Address 56 Legarda Road, Baguio City TIN: 614-715-449-0000	P.O. No. 2025-05-117 Date: May 22, 2025 Mode of Procurement: Small Value Procurement -
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : 25days after NTP
Date of Delivery : 25 days after NTP	Payment Term : after delivery

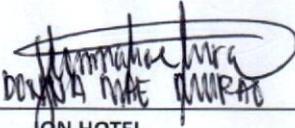
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		VENUE WITH CATERING SERVICES AND USE OF FUNCTION HALL			
1	pax	June 26, 2025: AM & PM SNACKS, LUNCH WITH VENUE	100	540.00	54,000.00
2	pax	June 27, 2025: AM & PM SNACKS, LUNCH WITH VENUE	100	540.00	54,000.00
		***Note: 1. In-house menu with healthy choices (inclusive of 1 plain rice, 1 meat, 1 vegetable, fresh fruits/pastry for dessert 2. All meals should be served with any available (in-house) soup 3. Buffet style 4. Overflowing brewed coffee and drinking water 5. Free use of function hall with sound system, projectors and white screen 6. With internet/wifi access of atleast 200mbps 7. The supplier must provide a sampler of serving size and food tasting for the activity during the Post-Qualification.			
		NOTHING FOLLOWS			

Venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment on June 26-27, 2025

	TOTAL	108,000.00
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Total Amount in Words: One Hundred Eight Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:	 _____ ION HOTEL 5-27-25 Date	Very truly yours,  SORAYA T. FACULO Ph.D. CESO VI Schools Division Superintendent
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Fund Cluster: <u>01</u> Funds Available : <u>₱108,000.00</u>	ORS/BURS No: <u>2025-05-00981</u> Date of the ORS/BURS: <u>05/29/25</u> Amount: <u>108,000.00</u>
 LILIBETH G. DEGSI Accountant III	



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

May 23, 2025

POTIEL RESORT MANAGEMENT INC
ION Hotel

Dear Sir/Ma'am:

This refers to our award of contract to your company for the **Procurement of Venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment on June 26-27, 2025** in the amount of PHILIPPINE PESOS **One Hundred Eight Thousand Pesos Only (P108,000.00)** inclusive of appropriate taxes and fees.

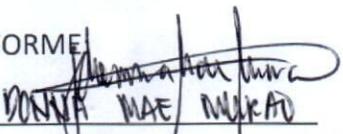
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME


DONNA MAE NOLASCO
(Signature Over Printed Name)

5-27-25
(Date)

05/23/2025
pjn

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on **May 13, 2025** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				ION HOTEL	LAFAYETTE LUXURY SUITES	THE ORCHARD HOTEL BAGUIO
			VENUE WITH CATERING SERVICES AND USE OF FUNCTION HALL			
1	pax	100	June 26, 2025: AM & PM SNACKS, LUNCH WITH VENUE AM Snacks, Lunch, PM Snacks - In house menu	54,000.00	90,000.00	nb
2	pax	70	June 27, 2025: AM & PM SNACKS, LUNCH WITH VENUE AM Snacks, Lunch, PM Snacks - In house Menu	54,000.00	90,000.00	nb
			***Note: 1. In-house menu with healthy choices (inclusive of 1 plain rice, 1 meat, 1 vegetable, fresh fruits/pastry for dessert 2. All meals should be served with any available (in-house) soup 3. Buffet style 4. Overflowing brewed coffee and drinking water 5. Free use of function hall with sound system, projectors and white screen 6. With internet/wifi access of atleast 200mbps 7. The supplier must provide a sampler of serving size and food tasting for the activity during the Post-Qualification.			
			NOTHING FOLLOWS		*Quote Above ABC	
			TOTAL	108,000.00	180,000.00	0.00

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

BAC Members:

NIÑO M. TIBANGAY
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAEN
Member

NIEVES D. EBANIO
Member

HARRIS G. DIZON JR.
Member

Canvasser

MARY JANE M. MALIHOD
Member

MARILYN S. API-IT
Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post

CARMEL F. MERIS
BAC CHAIRPERSON



Republic of the Philippines
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
RESOLUTION NO. 140, S. 2025

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ION HOTEL

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment** with an Approved Budget for the Contract (ABC) of **One Hundred Eight Thousand Pesos Only (₱108,000.00)** (Annex A);

WHEREAS on May 5, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ION HOTEL	₱ 108,000.00
LAFAYETTE LUXURY SUITES	₱ 180,000.00
THE ORCHARD HOTEL BAGUIO	₱ nb

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
LAFAYETTE LUXURY SUITES	Quote Above ABC

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **ION HOTEL** and submitted on May 20, 2025 at Baguio City;

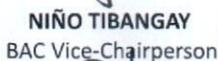
WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **ION HOTEL** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **ION HOTEL** for the **Procurement of Venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment** in the amount of **One Hundred Eight Thousand Pesos Only (₱108,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 20th day of May, 2025, at the Baguio Division Office Conference Hall, Baguio City.


CARMEL F. MERIS
 BAC Chairperson


NIÑO TIBANGAY
 BAC Vice-Chairperson


ATTY. ANNETTE L. DOYAOEN
 BAC Member


HARRIS G. DIZON JR.
 BAC Member


NIEVES D. EBANIO
 BAC Member

MARY JANE M. MALIHOD
 BAC Member

MARILYN S. API-IT
 BAC Member

APPROVED:


SORAYA T. FACULO, PhD, CESO VI
 Schools Division Superintendent
 Approved on _____
 (date of approval)