



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 BAGUIO CENTRAL SCHOOL

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. _____ opened on JULY 11, 2025 at BAGUIO CENTRAL SCHOOL

ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	Quotation No.: 2025-07-033		ABC:
				NAME OF SUPPLIERS	THE STABLE EDUCATIONAL SUPPLY	
			PANGHOI ENTERPRISES INC.			166,150.00
1	piece	200	Epson Ink, 003, Black original	JC COMMERCIAL CENTER	THE STABLE EDUCATIONAL SUPPLY	
2	piece	75	Epson Ink, 003, Cyan, original	₱62,000.00	₱63,000.00	
3	piece	75	Epson Ink, 003, Magenta, original	₱23,625.00	₱24,375.00	
4	piece	75	Epson Ink, 003, Yellow, original	₱23,625.00	₱24,375.00	
5	piece	100	Epson Ink, T664, Black, original	₱22,125.00	₱24,375.00	
6	piece	15	Epson Ink, T664, Cyan original	₱29,500.00	₱31,500.00	
7	piece	15	Epson Ink, T664, Magenta, original	₱4,425.00	₱4,875.00	
8	piece	15	Epson Ink, T664, Yellow, original	₱4,425.00	₱4,875.00	
TOTAL				₱ 178,050.00	₱ 182,250.00	

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

Susan C. Mateo
SUSAN C. MATEO
 NAME OF CANVASSER

Jessica S. Moc-Eng
JESSICA S. MOC-ENG
 BAC-VICE/CHAIRPERSON

Elsie V. Diwas
ELSIE V. DIWAS
 BAC MEMBER

Shiera Tagalon
SHIERA TAGALON
 BAC MEMBER

Joyce L. Lumag
JOYCE L. LUMAG
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

Carina G. Walsiyen
CARINA G. WALSIYEN
 BAC Chairperson



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BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 07033, S. 2025

RECOMMENDING THE AWARD OF CONTRACT FOR SMALL VALUE PROCUREMENT OF GOODS AND SERVICES

WHEREAS, the Baguio Central School advertised the Invitation to Bid for the Procurement of office supplies with Approved Budget for the Contract (ABC) of **ONE HUNDRED SIXTY-SIX THOUSAND ONE HUNDRED FIFTY PESOS ONLY (Php 166,150.00)** (Annex A);

WHEREAS, on **JULY 03, 2025**, BCS - Bids and Awards Committee (BAC) posted and published the request for Quotation (RFQ) for the said procurement project. The following suppliers / distributors signified their intent to participate by submitting their respective quotations/ proposals;

SUPPLIER / DISTRIBUTORS	BID AMOUNT
PANGHOI ENTERPRISES INC.	166,150.00
JC COMMERCIAL CENTER	178,050.00
THE STABLE EDUCATIONAL SUPPLY	182,250.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

AGENCIES	NON-COMPLIANCE
JC COMMERCIAL CENTER	NOT THE LOWEST BIDDER
THE STABLE EDUCATIONAL SUPPLY	NOT THE LOWEST BIDDER

WHEREAS, upon the post - qualification of the Technical Working Group (TWG) for office supplies, **PANGHOI ENTERPRISES INC.** as the winning bidder who was found to have complied with and responsive to all requirements and conditions in the bidding documents;

NOW, THEREFORE, We the members of the Bids and Awards Committee, hereby **RESOLVE** as it hereby **FINALLY RESOLVED** to declare, **PANGHOI ENTERPRISES INC.** as the bidder with responsive bid in the total amount of **ONE HUNDRED SIXTY-SIX THOUSAND ONE HUNDRED FIFTY PESOS ONLY (Php 166,150.00)** through the small value procurement process and to recommend to the School Head of Baguio Central School the award of contract at its respective price.


CARINA G. WALSIYEN
 BAC Chairperson


ELSIE V. DIWAS
 BAC Member


SHIELA TACLOY
 BAC Member


JOYCE L. LUNAG
 BAC Member


JESSICA S. MOC-ENG
 BAC Vice-Chairperson

APPROVED:

JACKSON T. CAYA-OS
 Principal II
 Approved on JULY 11, 2025



Republic of the Philippines
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BAGUIO CENTRAL SCHOOL

NOTICE OF AWARD

JULY 14, 2025

LOIS UY
PANGHOI ENTERPRISES INC.
58 Magsaysay Avenue, Baguio City

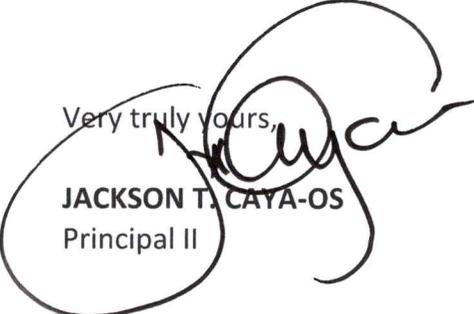
Dear Ms. Uy:

We are pleased to notify you that your price quotation and proposal for the Procurement of office supplies in the amount of PHILIPPINE PESO ONE HUNDRED SIXTY-SIX THOUSAND ONE HUNDRED FIFTY PESOS ONLY (P 166,150.00) inclusive of appropriate taxes and fees, has been accepted.

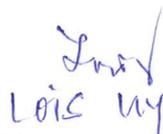
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


JACKSON T. CAYA-OS
Principal II

CONFORME:


Lois Uy

(Signature Over Printed Name)

07-14-25

(Date)

PURCHASE ORDER

Supplier : PANGHOI ENTERPRISES INC. Address : 58 Magsaysay Avenue, Baguio City TIN :	P.O. No. : 2025-07-033 Date : JULY 16, 2025 Mode of Procurement : SVP/Shopping
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

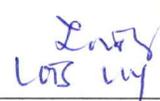
Place of Delivery : <u>BAGUIO CENTRAL SCHOOL</u>	Delivery Term : on the dates specified
Date of Delivery : <u>ON OR BEFORE JULY 28, 2025</u>	Payment Term : charge to MOOE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Epson Ink, 003, Black original	200	285.00	57,000.00
2	piece	Epson Ink, 003, Cyan, original	75	295.00	22,125.00
3	piece	Epson Ink, 003, Magenta, original	75	295.00	22,125.00
4	piece	Epson Ink, 003, Yellow, original	75	295.00	22,125.00
5	piece	Epson Ink, T664, Black, original	100	295.00	29,500.00
6	piece	Epson Ink, T664, Cyan original	15	295.00	4,425.00
7	piece	Epson Ink, T664, Magenta, original	15	295.00	4,425.00
8	piece	Epson Ink, T664, Yellow, original	15	295.00	4,425.00
					166,150.00

(Total Amount in Words) ONE HUNDRED SIXTY-SIX THOUSAND ONE HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

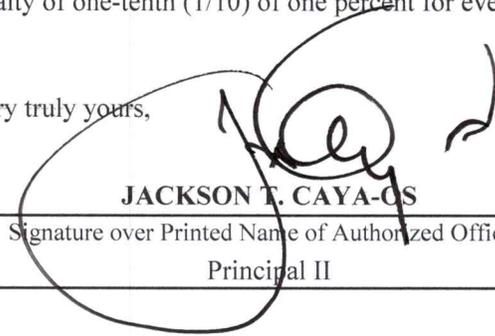
Conforme:



 Signature over Printed Name of Supplier

 7-16-25
 Date

Very truly yours,



 JACKSON T. CAYA-OS
 Signature over Printed Name of Authorized Official
 Principal II

Fund Cluster : 01
 Funds Available :

SHARON JOY C. GALERA
 Bookkeeper

ORS/BURS No. : 02-101101-2025- .
 Date of the ORS/BURS: _____
 Amount : _____



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY
BAGUIO CENTRAL SCHOOL

NOTICE TO PROCEED

JULY 17, 2025

LOIS UY
PANGHOI ENTERPRISES INC.
58 Magsaysay Avenue, Baguio City

Dear Ms. Uy:

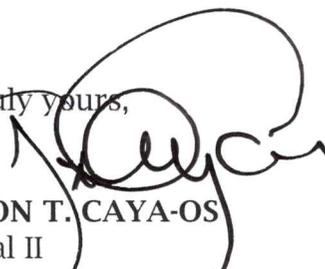
This refers to our award of contract to your company for the Procurement of office supplies in the amount of PHILIPPINE PESO ONE HUNDRED SIXTY-SIX THOUSAND ONE HUNDRED FIFTY PESOS ONLY (P 166,150.00) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract/PO.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this office the soonest.

Thank you.

Very truly yours,



JACKSON T. CAYA-OS
Principal II

CONFORME:

I acknowledge receipt of this Notice on 7-17-25

Name of the Representative of the Bidder: Lois Uy

Authorized Signature: [Signature]

(Signature over printed name)