



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



July 21, 2025

OFFICE MEMORANDUM
 No. **052, 2025**

**SDO BAGUIO CITY 2025 DIVISION KAPIHAN
 TECHNICAL WORKING GROUP (TWG)**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Education Program Supervisors
 Public School Heads
 ICT Personnel
 School Health and Nutrition
 All Others Concerned

1. Relative to the conduct of SDO Baguio City Division Kapihan on September 15, 2025 at the 3rd Floor, Division Conference Hall, Baguio city and to ensure the smooth flow of the activity, the following are the committees and members of the Technical Working Group:

COMMITTEE	PERSON IN-CHARGE
Overall Lead	Jerry C. Ymson
Physical Arrangement	Nieves Ebanio and Team
Stage Decoration	Arch. Kimberly Reyanne Yap Arlene Awing MD and SHN personnel
Programme and Invitation	Juliet Piok and Amil Flamiano
Procurement	Agnes Totaan, Christopher Oliva, Jerry Ymson
Sound System/ Audio-Visuals	Harris Dizon and Team
Food Committee/Registration	Joanna Villareal and Arlani Buccat

2. All identified technical working members will have a meeting on August 04, 2025, 9:00 am onwards at the 2nd floor Mini Conference Hall.

3. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

