



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID/J. Sannad
Address:	PR No.: 2025-07-153
Telephone No.:	Quotation No.: 2025-07-153
e-Mail:	Date: July 9, 2025
Delivery Period:	ABC: 100,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 14, 2025 at 9am

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

**CARMEL F. MERIS**  
 OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

POSTED IN PHILGEPS

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			<b>VENUE WITH ACCOMMODATION INCLUSIVE OF MEALS AND SNACKS FOR TWO (2) DAYS</b>		
1	25	Pax	<b>DAY 0</b> PM Snack Dinner Board and Lodging		
2	25	Pax	<b>DAY 1</b> Breakfast AM Snack Lunch PM Snack Dinner Board and Lodging		





Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

3	25	Pax	<b>DAY 2</b> Breakfast AM Snack Lunch		
			<b>***NOTE:</b> 1. Venue with relaxing and refreshing environment for recreational activities; 2. Venue is outside Baguio preferably La Union Area 3. Functional hall with free strong internet/WIFI connectivity; 4. One (1) airconditioned or well ventilated session hall with tablets and chairs that can accommodate at least 25 participants following safety and health protocols based on IATF and LGU issuances, with audio and video system/LCD projector with 2 microphones; 5. With free flowing brewed coffee, tea, milo, milk and water		
				<b>TOTAL</b>	
Purpose: Procurement of venue with accommodation inclusive of meals and snacks for the finalization of Supplementary Learning Resources (SLRs) for school libraries on July 30-August 1, 2025.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

\_\_\_\_\_

Tin

\_\_\_\_\_

Date/Telephone No.

Canvassed by: