



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division Office - Baguio City
LOAKAN ELEMENTARY SCHOOL
 District III

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 E-mail: _____
 TIN: _____

PR No.: **2025-07-012**
 Quotation No.: **2025-07-012**
 Date: **July 30, 2025**
 ABC: **Php 93,461.22**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** signed by your representative not later than **August 5, 2025**

POSTED IN PHILGEPS

JOHNNY C. CARCIDO JR.
 Chairperson, Bids and Awards
 Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	Tube	Blade, for gen. purpose cutter		
2	5	Pack	Cartolina, assorted colors, 10s		
3	50	Box	Clip, backfold, 19mm		
4	50	Box	Clip, backfold, 32m		
5	50	Pieces	Correction tape		
6	1	Unit	Dry Seal, school logo		
7	3	Box	Envelope, documentary, kraft, short, 50s		
8	10	Box	Paper Fastener, metal		
9	20	Pack	Notepad, stick-on, 1.3" x 4.4", 10s		
10	20	Pack	Notepad, stick-on, 2" x 3"		
11	20	Pack	Notepad, stick-on, 3" x 3"		
12	10	Pieces	Record book, 300 pages		
13	10	Pack	Sticker paper, Long, White, Matte, 10s		
14	50	Roll	Tape, double sided, 24mm		
15	50	Roll	Tape, masking, 24mm		
16	50	Roll	Tape, packaging, 48mm		
17	5	Pieces	Broom, walis tambo		
18	5	Pieces	Broom, walis ting-ting		
19	20	Pack	Detergent Powder, kilo, sun fresh scent		



School: Loakan Elementary School
 School Address: Loakan Proper, Baguio City
 School e-mail address & contact no.: loakaues@gmail.com



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division Office of Baguio City
LOAKAN ELEMENTARY SCHOOL
District III

20	10	Bottle	Disinfectant spray, early morning breeze scent, 510 g		
21	50	Bottle	Liquid Bleach, 1 liter, lemon scent		
22	50	Bottle	Liquid Hand Soap, antibacterial, 500 ml		
23	5	Pack	Rubber Cleaning Gloves, long, heavy duty, size medium		
24	2	Unit	Smart TV 4K HDR Google TV 55" HDR 10 Google TV OK Google Dolby Audio Dynamic Color Enhancement HDMI 2.1 AIPQ2.0 Edgeless Design with warranty, complete with inclusions		
25	5	piece	Squeeze Mop, with replaceable sponge, heavy duty, anti-rust		
26	20	Roll	Trashbag, xxl		
			-NOTHING FOLLOWS -		
			TOTAL		

Purpose: For the PROCUREMENT OF OTHER SUPPLIES AND MATERIALS AND SEMI-EXPENDABLE EQUIPMENT FOR THE 2ND QUARTER OF FY 2025

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Canvassed by:



School: Loukan Elementary School
School Address: Loukan Proper, Baguio City
School e-mail address & contact no.: lokanes@gmail.com