



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 MANUEL A. ROXAS ELEMENTARY SCHOOL
 NORTH STO. TOMAS RD., STO. ROSARIO VALLEY, BAGUIO CITY

**Program Support Fund (LE & LAS for Quarter 1 and Quarter 2-Grade 2, 3 and 5)*

REQUEST FOR QUOTATION

Standard Form No.: SF-GUJUH-KJ
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: **Manuel A. Roxas Elementary School**
 Address: PR No.: **2025-07-023 Program Support Fund (LE & LAS for Quarter 1 and Quarter 2-Grade 2, 3 and 5)**
 Telephone No.: Quotation No.: **2025-07-023 Program Support Fund (LE & LAS for Quarter 1 and Quarter 2-Grade 2, 3 and 5)**
 e-Mail: Date: **July 8, 2025**
 Date received by the Supplier: ABC: **P73,961.50**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest delivery time and submit your quotation in a sealed envelope duly signed by your representative no later than **July 15, 2025 @ 9am**.

ANNA ELISA S. GARCHITORENA
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- / Submit RFQ together with the requirements.
- / All entries must be typewritten or legibly written.
- / Indicate brand and model of item offered.
- / Delivery period within 5 Calendar Days.
- / Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	bottle	Ink refill, 664, black		
2	10	bottle	Ink refill, 003, black		
3	10	bottle	Ink refill, 664, Cyan		
4	10	bottle	Ink refill, 664, Magenta		
5	10	bottle	Ink refill, 664, Yellow		
6	10	bottle	Ink refill, 003, Cyan		
7	10	bottle	Ink refill, 003, Magenta		
8	10	bottle	Ink refill, 003, Yellow		
9	185	ream	Bond paper, A4, 70gsm		
10	1	unit	Printer, multicopy with ADF		
TOTAL					

Purpose: Procurement of materials for the provision and distribution of Transition Learning Resources for the implementation of the revised K-10 (MATATAG) Curriculum

After carefully reading and accepting your General Conditions, I/We quote you on the item at the price noted above.

Canvassed by: _____

Signature over Printed Name

TIN

Date/Telephone Number



Manuel A. Roxas Elementary School
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