



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
QUEZON HILL NATIONAL HIGH SCHOOL
LAMUG ST., MIDDLE QUEZON HILL, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: **2025-02-016**
 Quotation No.: **2025-02-016**
 Date: July 11, 2025
 ABC: **Php 60,285.60**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **JULY 19, 2025 @9:00 A.M.**

FRAMYR B. YMANA
 Chairperson, Bids and Awards
 Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 18 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	60	Reams	Paper multicopy, A4 70gsm		
2	80	Reams	Paper multicopy, Legal 70gsm		
3	30	Pack	Trash Bag Medium		
4	30	Pack	Trash Bag, Large		
5	30	Can	Floor wax, 2kgs		
6	30	Pouch	Detergent Powder		
7	40	Pieces	Soft Broom		
8	40	Pieces	Stick Broom		
9	10	Pieces	Squeeze Mop		

Purpose: To support daily office operations and to maintain workplace cleanliness and hygiene. (Junior High)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

Canvassed by:



Address: Lamug St., Middle Quezon Hill, Baguio City
Email address: quezonhillnhs@gmail.com; 305287@deped.gov.ph
Telephone Number: (074) 619-6723