



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2025-06-034
 Quotation No.: 2025-06-032
 Date: July 7, 2025
ABC: 124,301.67

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **July 11, 2025**.

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period 10 days after receipt of PO.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	18	bottle	Printer Ink, Pigment, Black,008		
2	18	bottle	Printer Ink, Pigment, Cyan, 008		
3	18	bottle	Printer Ink, Pigment, Magenta,008		
4	18	bottle	Printer Ink, Pigment, Yellow,008		
5	5	bottle	Printer Ink, Inkjet, Black,003		
6	4	bottle	Printer Ink, Inkjet, Cyan, 003		
7	4	bottle	Printer Ink, Inkjet, Magenta,003		
8	2	bottle	Printer Ink, Inkjet, Yellow,003		
9	1	bottle	Printer Ink, Inkjet, Black,664		
10	1	bottle	Printer Ink, Inkjet, Cyan, 664		
11	1	bottle	Printer Ink, Inkjet, Magenta,664		
12	1	bottle	Printer Ink, Inkjet, Yellow,664		
13	155	ream	Bond Paper, A4, 80 gsm		
14	59	ream	Bond Paper, Long, 80 gsm		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL!					
				TOTAL	

Purpose: PROCUREMENT OF Supplies and Materials for the provision and distribution of transition Learning Resources for the Implementation of the Revised K-10 (MATATAG) Curriculum

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN



Address: #1 Gibraltar Road, Baguio City
Telephone No.: (074) 620-4224
E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
DepEdTayo Rizal Elementary School