



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.:2025-07-147
Telephone No.:	Quotation No.: 2025-07-147
e-Mail:	Date: July 2, 2025
Delivery Period:	ABC: 120,500
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 8, 2025 @ 9:30 AM

Failure to submit this on or before the due date aforesated will be a ground for disqualification.

CARMEL F. MERIS
 OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	150	pack	chipboard		
2	25	piece	colored paper		
3	10	piece	number flash cards (1-100)		
4	50	piece	bond paper (short)		
5	50	piece	laminating film (A4)		
6	340	piece	illustration board (card board, 1/8)		
7	340	piece	illustration board (card board, 1/4)		
8	15	piece	popsicle sticks		
9	5	piece	analog clock		





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10	58	piece	ruler		
11	10	piece	ball (medium)		
12	15	piece	yarn (assorted color, bundle)		
13	50	piece	glue (elmer's, 130g)		
14	50	piece	special paper (A4, 90gsm)		
15	5	piece	colored pen		
16	25	piece	clay		
17	20	piece	tape dispenser		
18	20	piece	velcro (dot - 1/2", 100 pieces)		
19	50	piece	cardboard (1 whole)		
20	1	piece	graphing paper		
21	25	piece	glue gun		
				TOTAL	

Purpose: Procurement of supplies and materials for use during the 2025 Learning Camp

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: