



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

August 8, 2025

DIVISION MEMORANDUM

No. ~~474-2025~~

**CONFIRMATION OF PARTICIPANTS FOR THE DEVELOPEMENT AND FINALIZATION OF LEARNING ACTIVITY SHEETS (LAS) IN ALL LEARNING AREAS**

To: Assistant Schools Division Superintendent  
CID Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
All Others Concerned

1. In support to the Department of Education's thrust to enhance the implementation of the Revised K to 10 Curriculum, the SDO-Baguio City through the Curriculum Implementation Division (CID) will conduct *Development and Finalization of Learning Activity Sheets (LAS) in All Learning Areas* on August 22-24,2025 the Ynad's Place Hotel, San Fernando, La Union.
2. The objectives of this activity are the following:
  - a. develop LAS designed to foster creativity in learners, which can stimulate imaginative thinking and problem-solving skills through engaging and interactive tasks;
  - b. finalize LAS and for these to undergo Quality Assurance (QA);and
  - c. promote mental health of male and female participants in a changed scenery, relaxing and refreshing environment while doing a challenging or difficult task.
3. All identified participants will confirm their attendance on or before August 13, 2025 through this link: <https://tinyurl.com/ru6crme3>
4. Teachers who will be participating shall coordinate with their school heads subject to the no-disruption-of-classes policy stipulated in DepEd Order (DO) No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith. To ensure continuity of instruction, participating teachers are requested to prepare learning activities for their classes to be facilitated by other teachers during their absence.
5. All who render services during the conduct of the activity which may fall on weekends or holidays, are entitled to avail of Compensatory Time-Off (CTO) for non-teachers and service credits for teachers in accordance with the Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No. 1 s. 2015(3.2 & 4.8) titled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.



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6. For clarifications and queries, kindly contact CES Juliet Sannad, Curriculum Implementation Division through the phone number 619-3491.
7. Immediate dissemination of this memorandum to all concerned is desired.

  
**SORAYA T. PACULO, PhD CESO VI**  
*Schools Division Superintendent*