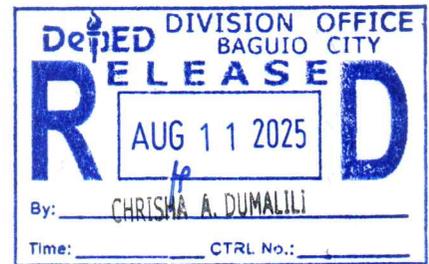




Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY



August 8, 2025

**DIVISION MEMORANDUM**

No. 476-2025

**UPSKILLING of ENGLISH TEACHERS  
IN LANGUAGE INSTRUCTION**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Public Schools District Supervisors  
Public School Heads (Elementary and Secondary)  
All Others Concerned

1. Anchored on the Five Point Reform Agenda on the Welfare of Teachers particularly Enhancing teacher training and providing continuous professional development, the Schools Division of Baguio City through the Curriculum and Implementation Division (CID) shall **UPSKILLING of ENGLISH TEACHERS IN LANGUAGE INSTRUCTION on August 13-15, 2025 at the Orchard Hotel, Baguio City.**
2. The activity aims to facilitate high quality professional learning opportunities to ensure that English teachers are not only competent in teaching the standards but also proficient users of the target language. It also aims for participants to devise teaching strategies and activities that develop learner's communicative language competence.
3. Enclosed are the list of participants and matrix.
4. To ensure time on task and learning outcomes are achieved on time, school heads and teacher-participants are expected to make sure that classes are all attended to through a comprehensive learning plan with assurance of teacher presence inside the classroom while participants are in the training.
5. Immediate and wide dissemination of this Memo is desired.

  
**SORAYA T. FACULO, PhD CESO VI**  
*Schools Division Superintendent*



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**UPSKILLING ENGLISH TEACHERS IN LANGUAGE INSTRUCTION**

August 13-15, 2025

	<b>Elementary School</b>	<b>Teacher-Participant</b>		<b>Secondary</b>	<b>Teacher-Participant</b>
1	Baguio Country CV ES	Tibaldo, Rowena C.	47	Rizal NHS	Catbagan, Brigitt A
2	Lindawan ES	Pusot, Elizabeth F.	48		Gullermo, Angelo David D.
3	Manuel L. Quezon ES	Pineda, Maria Loida L	49	Lindawan NHS	Ongngad, Antonette L
4	Rizal ES	Chalmas, Brigette M.	50	Fort Del Pilar NHS	Dally, Josie K.
5	Rizal ES Ext - Liteng	Calines, Audrey M.	51		Canyas, Salvador C.
6	Gibraltar ES	Moling, Jonalyn M.	52	Happy HNHS	Falicao, Melanie L.
7	Fort Del Pilar ES	Conrado, Novefirst B.	53	Baguio City NHS	Sowaken, Glecly Mae V.
8	Happy Hollow ES	Pilo, Ruth Ann	54		Fajardo, Reymelyn J.
9	Springhills ES	Obfan, Rosalinda T.	55	Hillside NHS	Ticobay, Meriam Beverly P.
10	Kias ES	Casilen, Jelly Ann B.	56		Caco, Regie S.
11	Baguio SPED Center	Velasco, Phoebe P.	57	Mil-an NHS	Paghubasan, Liezl
12	Camp 7 ES	Caluza, Emely L.	58		Amador, Channey Ley
13	Jose P. Laurel ES	Ramos, Lolita S.	59	Dona Aurora NHS	Piwit, Emilia B.
14	Loakan ES	Marcelo, Chloe Hope B	60		Hipolito, Aiza Grace C.
15	Mabini ES	Magaya, Ruby Grace B.	61	Santo Tomas NHS	Saingan, Marjorie
16	Brookspoint ES	Biniahan, Elvira K.	62		Garcia, Rowena
17	Don Mariano MES	Bayogan, Nerissa L.	63	Roxas NHS	Vicente, Joanne Marie
18	Dona Nicasia J PES	Binothlan, Lalaine	64		Langagan, Charlene
19	Dona Aurora ES	Dela Peña, Christine F.	65	Pines City NHS	Paris, Napoleon E.
20	Adiwang IS	Melecio, Luther Prime Y.	66		Esguerra, Russel
21	Crystal Cave IS	Bitaga, Ivy	67	Dominican MNHS	Laduyo, Beverly M.
22	Dontogan ES	Baongot, Ira Claire	68		Estoe, Darlene A.
23	Manuel Roxas ES	Parrocha, Nor-ian R.	69	BCNScience HS	Boclog, Elsie L.
24	Santo Tomas ES	Cacap, Jessie L.	70		Wingin, Evangeline M.
25	Aguinaldo ES	Culaling, Brigitte Marie A.	71	Irisan NHS	De Guzman Blessie, T.
26	Josefa Cariño ES	Linlyn Bandola	72		Vinluan, Florida
27	Baguio Central School	Gama, Shali	73	Quezon HNHS	Bacog, Jessalyn F.
28	Dominican Mirador ES	Ba-I, Richard A.	74		Maglaya, Mercedita
29	San Luis ES	Nibaten, Bernadette A.	75	Guisad VNHS	Buking, Rubilyn
30	Elpidio Quirino ES	Cangoy, Catherine L.	76		Padlan, Jennifer
31	Irisan ES	Dumawol, Nora A.	77	Pinsao NHS	De Ocampo, Julie Rose P.
32	Quezon Hill ES	Dulce, Ellen A.	78		Diyawyaw, Eunice



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33	San Carlos HES	Padio-an, Josie Jane D.	79	Magsaysay NHS	Dalisdis, Lydia
34	Bonifacio ES	Galong, Sheila May N.	80		Pinas, Audrey Ann
35	Lucban IS	Abeya, Kachiri L.	81	Pinget NHS	Polig, Jesscia
36	Holy Ghost ES	Asilum, Chreslie Joy O.	82		Canyas, Elsa
37	Pinsao ES	Sumakay, Vivian Ruth F.	83	Bakakeng NHS	Simber, Larilyn A.
38	Fairview ES	Marchan, Marie Anthonette C.	84		Kumanab, Nanette L.
39	Alfonso Tabora ES	Laventa, Lenie B.	85	Joaquin SNHS	Aguilar, Sheela C.
40	Magsaysay ES	Estoro, Julie B.	86	San Vicente NHS	Bang, ngit, Heiley Fria C.
41	Pinget ES	Sibayan, Mariam S.	87	Crystal Cave IS	Viloria, Jessa Marie
42	Quirino Hill ES	Pukias, Odessa L.	88	Lucban IS	Dulnuan-Olesio Annie Rose
43	Bakakeng ES	Maguensay, Neniruth C.	89	Adiwang IS	Balcac, Junalyn P.
44	Dona Aurora HB ES	Canam, Jovie Ann B.	90	ALS	Chawi, Decimay
45	Pacday Quino ES	Senio, Betsy Chen M.			
46	San Vicente ES	Grace M. Lawagan			



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**Enclosure 2 Program Paper**

**UPSKILLING ENGLISH TEACHERS  
IN LANGUAGE INSTRUCTION**  
AUGUST 13-15, 2025  
ORCHARD HOTEL, BAGUIO CITY

**OPENING PROGRAM**  
AUGUST 13, 2025  
8:00 AM

I. NATIONALISTIC SONG.....AVP

II. PRAYER.....AVP

III. WELCOME REMARKS AND  
STATEMENT OF PURPOSE  
Juliet C. Sannad EdD  
CID Chief

IV. MESSAGE OF SUPPORT  
Soraya T. Faculo PhD, CESO VI  
Schools Division Superintendent

V. PRE-ASSESSMENT

VI. TRAINING AND WORKSHOP  
PROPER

*Please refer to the training matrix*



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**UPSKILLING ENGLISH TEACHERS  
IN LANGUAGE INSTRUCTION**

ORCHARD HOTEL, BAGUIO CITY  
AUGUST 13-15, 2025

**CLOSING PROGRAM**

AUGUST 15, 2025  
4:00 PM

I. NATIONALISTIC SONG ..... AVP

II. PRAYER..... Jane L. Adolfo

III. POST ASSESSMENT  
AND PROGRAM EVALUATION

IV. SHARING OF INSIGHTS

- A. Elementary Representative
- B. Junior High School Representative
- C. Senior High School Representative

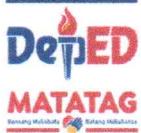
V. CHALLENGE

Carmel F. Meris PhD  
OIC-Assistant School Division Superintendent

VI. ACCEPTANCE

VII. GIVING OF CERTIFICATES

*Facilitators: Jane Adolfo and Alice Masidong*



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**UPSKILLING ENGLISH TEACHERS IN LANGUAGE INSTRUCTION**

Orchard Hotel, Baguio City

August 13-15, 2025

**TRAINING MATRIX**

Day 1- August 13		Day 2- August 14		Day 3- August 15	
8:00 – 8:30	Registration and Attendance Johnny Kidian	8:00 – 8:30	Management of Learning (MOL) % District 1-5 participants	8:00 – 8:30	Management of Learning (MOL) % District 6-10 participants
8:30 – 9:00	Opening Program	8:30 – 9:30	Session 5: Understanding and Applying Grammatical Competence in Language Instruction Johnny Kidian	8:30 – 9:30	Session 7: Understanding and Applying Discourse Competence in Language Instruction Dolores Comom
9:00 – 10:00	Pre-Assessment Jayra and Jane				
10:00 -11:00	Session 1: Shaping Paper of the MATATAG English Curriculum Armi Victoria Fiangaan				
11:00-12:00	Session 2: Raising the Bar, Lowering the Barriers in English Language Instruction Jayrerose S. Guevara	9:30 - 10:00	Break	9:30 - 10:00	
		10:00-12:00	continuation of Session 5	10:00-12:00	Continuation of Session 7
<b>LUNCH</b>					
12:00 – 1:00		1:00 – 3:00	Session 6: Understanding and Applying Sociolinguistic Competence in Language Instruction Sharon Christianie Castillo	1:00 – 3:00	Preparation and Presentation of Workplace Application Plan Jane Marie M. Ngolab
<b>HEALTH BREAK</b>					
3:00 – 3:15		3:15- 4:30	Continuation of Session 6	3:15 - 4:00	Post Test and Evaluation
3:15 – 4:30	Session 4 Understanding and Applying Strategic Competence in Language Instruction Julia A. Biligan			4:00 - 4:30	Closing Program
4:30 – 5:00	Daily Evaluation Debriefing Sessions (TWG and QAD Rep)	4:30 – 5:00	Daily Evaluation Debriefing Sessions (TWG and QAD Rep)	4:30 5:00	Daily Evaluation Debriefing Sessions (TWG and QAD Rep)
<b>Facilitators</b>		<b>Jane Adolfo and Alicia Masidong</b>			



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