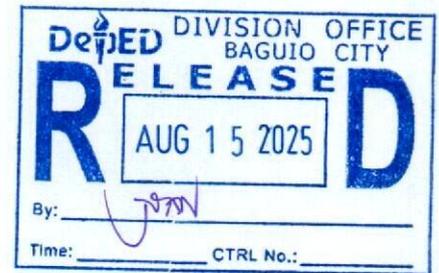




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



August 14, 2025

**DIVISION MEMORANDUM**

No. **486-2025**

**REITERATION OF POLICIES AND PREVENTIVE MEASURES AGAINST  
SCHOOL VIOLENCE AND OTHER THREATS TO LEARNER SAFETY**

To : Chief Education Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. In line with Regional Memorandum 587 s. 2025 entitled *Dissemination of Memorandum "Reiteration of Policies and Preventive Measures Against School Violence and Other Threats to Learner Safety"*, this Office reiterates the strict implementation of existing policies and preventive measures against school violence, bullying, substance abuse, and other threats to learners' safety and well-being.
2. This directive is anchored on the following:
  - DepEd Order No. 40, s. 2012 – Child Protection Policy
  - DepEd Order No. 55, s. 2013 – Implementing Rules and Regulations of RA 10627 (Anti-Bullying Act of 2013)
  - DepEd Order No. 21, s. 2023 – Guidelines for the Prevention and Control of School Violence
  - DepEd Order No. 007, s. 2024 – Policy Guidelines on the Implementation of Revised School-Based Management System
  - RA 9165 – Comprehensive Dangerous Drugs Act of 2002
  - RA 11036 – Mental Health Act
3. Enclosed are the following documents for reference and compliance:
  - a. Enclosure 1 – Safety Measures and Violence Prevention Strategies
  - b. Enclosure 2 – School Safety and Security Compliance Report Template  
*\*(Enclosure 2 can be accessed through this link: [bit.ly/41BlQiU](https://bit.ly/41BlQiU))*
  - c. Enclosure 3- RM No. 587 and Unnumbered Memorandum from the Office of the DepEd Secretary
4. School Heads are directed to ensure the proper implementation of these measures and to submit a consolidated report to the Division Office, through SGOD–Youth Formation, at the end of each quarter.
5. For questions and/or concerns, kindly contact Arlani B. Buccat/Augie Perl Simangan, Youth Formation Coordinators, through (074)- 442- 7819.
6. Strict compliance is enjoined.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent ✦



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600  
Telephone No.: (074) 665-1231  
Email Address: [baguio.city@deped.gov.ph](mailto:baguio.city@deped.gov.ph)  
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**SCHOOLS DIVISION OF BAGUIO CITY**

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### **Enclosure 1: Safety Measures and Violence Prevention Strategies**

In the interest of ensuring the safety and well-being of all learners, this Office reiterates the importance of implementing policies and preventive measures to address school violence, bullying, drug use, and other threats to learners.

Aligned with DepEd's Child Protection Policy and related issuances, schools are hereby directed to implement the following measures:

#### **1. Awareness Campaigns**

- Install safety posters and reminders in strategic locations.
- Conduct regular classroom advisories on anti-bullying, anti-drugs, and child protection policies.
- Invite relevant government agencies such as PNP, PDEA, DOH, and DSWD to serve as guest speakers or facilitators.
- Organize learner-centered activities (role plays, contests, skits) to promote safety advocacy.
- Include in **LAC Sessions** a discussion on *Learner Protection and Safety Policies*, including reporting mechanisms, with special emphasis on the **roles and responsibilities of teachers when learners are at risk**, as a constant reminder and reinforcement for teachers.

#### **2. Police and Barangay Coordination**

- Request regular police visibility during school hours, especially at arrival and dismissal.
- Request regular Barangay Tanod inspections of internet cafés during school hours and ensure vigilance against suspicious activities involving learners.
- Coordinate closely with barangay officials for rapid response to emergencies.
- Establish a Barangay Tanod Table near the school entrance for continuous safety presence.
- Conduct quarterly coordination meetings with PNP and barangay representatives.

#### **3. Security Personnel Management**

- Ensure all security guards are stationed at their assigned posts at all times.
- Verify the identity of persons fetching learners to ensure they are the authorized guardians.
- Provide security guards with training on threat detection, conflict de-escalation, and child protection.
- Equip guards with radios, metal detectors, and logbooks for effective monitoring.



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Telephone No.: (074) 665-1231  
Email Address: [baguio.city@deped.gov.ph](mailto:baguio.city@deped.gov.ph)

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#### **4. Incident Reporting and Monitoring**

- Establish a confidential reporting mechanism for threats or suspicious activities.
- Maintain an incident logbook for proper documentation, investigation, and follow-up actions.
- Ensure that all incident reports involving school violence, bullying, drug use, and other threats to learners are completely filled-out in the official **intake sheet** and properly logged in the Legal System Information System (LSIS) for tracking, legal compliance, and reference.

#### **5. Emergency Preparedness**

- Conduct regular fire, earthquake, and lockdown drills in coordination with the BFP and DRRMO.
- Ensure first-aid kits and emergency contact lists are available in all classrooms and offices.
- Designate trained safety focal persons for each grade level or department.

#### **6. Roving Schedule of Non-Teaching Staff**

- Implement roving schedules for non-teaching personnel during break times, recess, and dismissal
- Ensure learners are either in their classrooms or have exited the campus.
- Monitor common loitering areas and spots where misconduct or illegal activities may occur.
- Address any observed suspicious behavior, possession of prohibited materials, or violation of school rules.
- Provide immediate feedback to the School Head on observed incidents.

#### **7. Surveillance and Monitoring Systems**

- Install CCTV cameras in strategic areas such as school entrances, exits, hallways, and high-risk zones.
- Ensure all installed CCTV units are functional and regularly maintained.
- Assign personnel to monitor CCTV footage in real time during school hours.
- Use CCTV recordings to aid in incident reporting, investigations, and crime prevention within the school premises.



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**Enclosure 2: SCHOOL SAFETY AND SECURITY COMPLIANCE REPORT**

School Name: \_\_\_\_\_

School Head: \_\_\_\_\_

Reporting Period: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**A. Policy Reorientation**

Activities Conducted:

Date(s) Held: \_\_\_\_\_

No. of Participants: \_\_\_\_\_

Remarks/Observations:

**B. Security Protocols**

Status of Guard Deployment:  All guards at assigned posts  Gaps noted: \_\_\_\_\_

Suspicion-based Inspections Conducted:  Yes  No If yes, describe: \_\_\_\_\_

Items Confiscated (if any):  None  Deadly weapon  Alcohol  Vape  Cigarette

Other: \_\_\_\_\_

Verification of Learner Fetching by Authorized Guardians:  Complied  Needs improvement

Guard Training Status:  Trained  Not yet trained If trained, date: \_\_\_\_\_

**C. Safety Drills**

Type of Drill | Date Conducted | Partner Agency | Remarks

Earthquake | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Fire | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Lockdown | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Intruder | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

**D. Police and Barangay Coordination**

Police Visibility Schedule: \_\_\_\_\_

Barangay Tanod Table Installed:  Yes  No

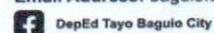
Date of Last Joint Security Meeting: \_\_\_\_\_



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph



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Key Agreements/Updates: \_\_\_\_\_

#### E. Awareness Campaigns

Posters/Reminders Installed:  Yes  No Location(s): \_\_\_\_\_

Classroom Advisories Conducted:  Yes  No Date(s): \_\_\_\_\_

Guest Speakers/Agencies Invited: \_\_\_\_\_

#### F. Counseling and Support Services

Type of Service Provided:  Peer Mentoring  Psychosocial Support  Early Intervention

No. of Learners Served: \_\_\_\_\_

Issues Addressed: \_\_\_\_\_

#### G. Incident Reporting and Monitoring

Confidential Reporting System Available:  Yes  No Type: \_\_\_\_\_

Number of Reports Received this Period: \_\_\_\_\_

Summary of Incidents & Actions Taken: \_\_\_\_\_

Logbook Maintained:  Yes  No Location: \_\_\_\_\_

#### H. Roving Schedule of Non-Teaching Staff

Date: \_\_\_\_\_

School: \_\_\_\_\_

Name of Roving Personnel: \_\_\_\_\_

Time Covered:  Break Time  Recess  Dismissal

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**Observation (e.g., students loitering, suspicious behavior, restricted items, vacant classrooms)**

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**Action Taken (e.g., advised students, confiscated item, reported to guard)**

#### I. CCTV Installation

1. Total Number of CCTV Units Installed: \_\_\_\_\_
2. Number of Functional CCTV Units: \_\_\_\_\_
3. Location of CCTV Monitoring Station: \_\_\_\_\_
4. Has CCTV footage been used in preparing incident reports? (Yes/No, specify cases)
5. Has CCTV footage helped in solving or preventing crimes in school? (Yes/No, specify cases)



## J. Other Safety & Well-being Initiatives

Do you have other activities that promote the protection and improvement of the overall well-being of learners, personnel, and other stakeholders aside from what was listed above?

Yes     No

If Yes, please provide:

Name of Activity: \_\_\_\_\_

Brief Description: \_\_\_\_\_

### Mode of Verification

Attach clear and dated photographs as evidence of compliance for each activity or measure implemented.

A. Policy Reorientation Insert Picture Here	B. Security Protocols Insert Picture Here
C. Safety Drills Insert Picture Here	D. Police and Barangay Coordination Insert Picture Here
E. Awareness Campaigns Insert Picture Here	F. Counseling and Support Services Insert Picture Here
G. Incident Reporting and Monitoring Insert Picture Here	H. Roving Schedule of Non-Teaching Staff Insert Picture Here
I. CCTV Installed Insert Picture Here	J. Others Insert Picture Here

Prepared by:

Name & Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

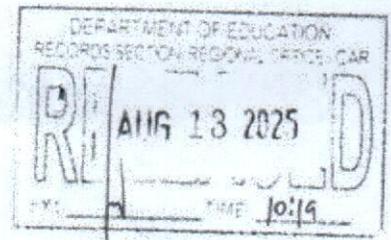
Noted by:

School Head: (Name & Signature)

Date: \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



12 August 2025

**REGIONAL MEMORANDUM**  
No. 587.2025

**DISSEMINATION OF MEMORANDUM "REITERATION OF POLICIES AND  
PREVENTIVE MEASURES AGAINST SCHOOL VIOLENCE AND  
OTHER THREATS TO LEARNER SAFETY"**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Enclosed is an Unnumbered Memorandum from **HON. SONNY ANGARA**, Secretary, Department of Education regarding the "**Reiteration of Policies and Preventive Measures Against School Violence and Other Threats to Learner Safety**", details of which are stated within.
2. In reference thereof, all Schools Division Offices and Schools are directed to intensify implementation and monitoring of safety measures and violence prevention strategies, including but not limited to the enumerations in the enclosure.
3. For more details, kindly contact the **Administrative Services Division** at Tel. No. **422-1318 or 422-1804** or through email at [car.admin@deped.gov.ph](mailto:car.admin@deped.gov.ph).
4. For dissemination, information, and strict compliance.

  
**ESTELA P. LEON - CARIÑO EdD, CESO III**  
Director IV/Regional Director 

ASD/MAB/mpc 08122025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

 DepEd Tayo Cordillera

 <https://depedcar.ph>





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

AUG 11 2025

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**MEMORANDUM**

TO : **ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

FROM : **SONNY ANGARA**  
Secretary

SUBJECT : **REITERATION OF POLICIES AND PREVENTIVE MEASURES**  
**AGAINST SCHOOL VIOLENCE AND OTHER THREATS TO**  
**LEARNER SAFETY**

DATE : **August 8, 2025**

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In view of recent incidents involving school-based violence, the Department of Education (DepEd) reiterates its commitment to maintaining safe and protective learning environments for all learners, teachers, and school personnel. Accordingly, this Memorandum is issued to ensure the heightened vigilance and preparedness of all schools in the face of emerging threats.

Pursuant to DepEd Order (DO) No. 40, s. 2012, titled DepEd Child Protection Policy, all learners and school personnel are prohibited from committing acts of violence, abuse, and exploitation, as well as from introducing into the school premises or otherwise possessing prohibited articles such as deadly weapons, drugs, alcohol, toxic and noxious substances, and pornographic materials, among others.

Moreover, DO 007, s. 2024, titled the Policy Guidelines on the Implementation of the Revised School-Based Management System, likewise underscores the shared duty of school communities to ensure that learning environments are safe, secure, inclusive, resilient, and learner-centered. These principles align with DepEd's broader goal of promoting a culture of peace, mutual respect, and accountability within all schools.

Thus, all regional offices, schools division offices, and schools are directed to intensify the implementation and monitoring of safety measures and violence prevention strategies, including but not limited to the following:

- a. Strict enforcement of security protocols, such as the inspection of belongings upon entry to the school, increased visibility of security personnel, and the regulation of access to the school premises through controlled entry and exit points;

- b. Prohibition of firearms and other prohibited articles within school premises;
- c. Strengthening of policy implementation and reportorial mechanisms for incidents of child abuse, exploitation, discrimination, violence, threats, bullying, gang and gender-related violence, and other similar cases;
- d. Provision of responsive learner support services, including programs on mental health, youth development, and psychosocial well-being;
- e. Close coordination with local government units, barangay officials, and the Philippine National Police to monitor external threats and to ensure the safety and security of learners and school personnel;
- f. Development and implementation of localized school safety plans and contingency protocols; and
- g. Other activities that promote the protection and the improvement of the overall well-being of learners, personnel, and other stakeholders.

For your strict compliance.