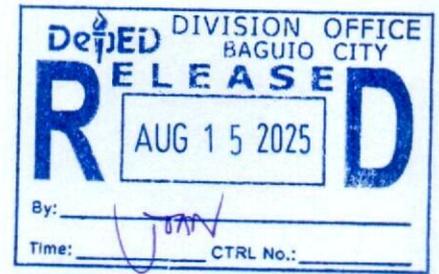




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



August 14, 2025

Division MEMORANDUM
No. **488-2025**

UPSKILLING OF ASATIDZ IN CRAFTING LEARNING ACTIVITY SHEETS

To: Chief ES, Curriculum Implementation Division
Public Schools District Supervisors
School Heads
Others concerned

1. In support of the Madrasah Education Program, the Division Office through the Curriculum Implementation Division, will conduct an upskilling of asatidz on crafting Learning Activity Sheets (LAS) on August 18-19, 2025 at the Division 3rd Floor Training Hall 2.
2. The activity has the following objectives:
 - a. To orient asatidz on the prescribed template of Learning Activity Sheets.; and
 - b. To equip needed knowledge, skills, and positive attitude towards crafting Learning Activity Sheets for learners' use in the different teaching delivery modalities.
3. The following are enclosed for references:
 - a. Enclosure 1: List of Expected Participants
 - b. Enclosure 2: Training Matrix
4. The participants are expected to bring laptops and extension wire.
5. For wide and immediate dissemination.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 1 to Division Memorandum _____

Expected Participants

NAME	SCHOOL
1. Alrasid H. Abdulmunap	Josefa Carino ES
2. Farhanah L. Gomobat	Josefa Carino ES
3. Nashiba U. Dirampaten	Baguio Cental School
4. Nu'mah A. Elias	Baguio Central School
5. Merylyn Sarip	Baguio Central School
6. Casraimah D. Tantua	Aguinaldo ES
7. Saguira S. Mangondaya	Aguinaldo ES
8. Yasser C. Muripaga	Aguinaldo ES
9. Saoquie C. Unte	Aguinaldo ES
10. Abdulmalik N. Bedejim	Manuel A. Roxas ES
11. Jamal Barapantao	Manuel A. Roxas ES
12. Nasep C. Muripaga	Crystal Cave IS
13. Farhannah C. Barambangan	Mabini ES
14. Jamelah A. Manangca	Mabini ES
15. Anisah B. Muslimen	Mabini ES
16. Rayhanah D. Amirel	Mabini ES
17. Shaima Ashim Laguindab- Masacal	Magsaysay ES
TWG	
18. Rosie Beel A. Marzo	MEP Focal
19. Sydney Chan M. Carino	EPS
20. Lourdes B. Lomas-e	MEP Co-Focal
21. Mark Malidom	Teacher III, MES



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Enclosure 2 to Division Memorandum _____

TRAINING MATRIX

Day and Time	Duration	Session	In-Charge
Day 1 (August 18, 2025)			
08:00 am – 08:30 am	30m	Registration	TWG
08:30 am – 09:00 am	30m	Opening Program a. Lupang Hinirang b. Ecumenical Prayer c. DepEd Quality Policy Statement Welcome & Statement of Purpose MESSAGE	Audio-Visual Presentation Juliet C. Sannad, EdD Chief Education Supervisor CID Soraya T. Faculo PhD, CESO VI Schools Division Superintendent
09:00 am – 10:00 am	1h	Session 1 Alternative Delivery Mode Education In Emergencies	Sydney Shan M. Carino Education Program Supervisor ADM Focal
10:00 am – 10:15 am	15m	Health Break	
10:15 am – 11:15 am	1h	Session 2 Development of Learning Activity Sheets	Loida C. Mangangey, PhD Education Program Supervisor LRMDS
11:15 am – 12:00 nn	45m	Session 3 Workshop on crafting Learning Activity Sheet	Loida C. Mangangey, PhD Education Program Supervisor LRMDS
12:00 nn – 01:00 pm	1h	Lunch break	
01:00 pm – 03:00 pm	2h	Continuation of Workshop	TWG
03:00 pm – 03:15 pm	15m	Health break	
03:15 pm – 05:00 pm	45m	Continuation of Workshop	TWG



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

Day 2 (August 19, 2025)			
08:00 am – 08:30 am	30m	Registration Preliminaries	TWG
08:30 am – 10:00 am	45m	Continuation of Workshop	TWG
10:00 am – 10:15 am	15m	Health break	
10:00 am – 12:00 am	2h	Continuation of Workshop	TWG
12:00 nn – 01:00 nn	1h	Lunch break	
01:00 nn – 03:00 pm	2h	Continuation of Workshop	TWG
03:00 pm – 03:15 pm	15m	Health break	
03:15 pm – 04:30 pm	1h15m	Presentation of Outputs	TWG
04:30 pm – 05:00 pm	30m	Closing Program and Distribution of Certificates	TWG