



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

June 5, 2025

FREDELIZA D. MAGGEN
MAPORHAT CAFE
Baguio City

Dear Ms. Maggen:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Conduct of Revised K to 12 Curriculum Capacity Building Phase 2** in the amount of PHILIPPINE PESOS **Eight Hundred Ninety One Thousand Three Hundred Seventy Four Pesos Only (₱891,374.00)** inclusive of appropriate taxes, and fees, has been accepted.

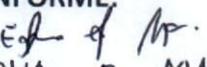
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:


EDNA D. MAXOS
(Signature Over Printed Name)

June 5 2025
(Date)

06/5/2025
vgc

PURCHASE ORDER

DepEd, Division of Baguio

Supplier **MAPORHAT CAFE**
 Address 083 Military Cut-Off, Baguio City
 TIN: 707-830,924-00000 (NON-VAT)

P.O. No. 2025-06-131
 Date: June 6, 2025
 Mode of Procurement: Small Value Procurement

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:
 Place of Delivery: DepEd, Division Office Baguio
 Date of Delivery: June 9, 10, 11, 2025

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
Meals and snacks from June 9-11, 2025					
1	Pax	Day 1 June 9, 2025 AM Snacks, Lunch, PM Snacks	682	436.00	297,352.00
2	Pax	Day 2 June 10, 2025 AM Snacks, Lunch, PM Snacks	682	436.00	297,352.00
3	Pax	Day 3 June 11, 2025 AM Snacks, Lunch, PM Snacks	682	435.00	296,670.00
*** With the following specifications					
Day 1- Menu is served with hot choco, hot flowing coffee and tea with sugar and creamer, and water, With complete condiments					
		AM snacks	PM Snacks		Lunch (assisted buffet)
		Hot pandesal with spread- 3 pieces each participant (choice of cheese, butter)			Main dish: Pork tinuno, Chicken tenders, Chopsuey, Rice
		Pancit (halal- chicken or seafood), bottled/canned juice	Size: 3 x 2 inches		Soup: Mushroom Soup Dessert: mixed fruits
			(packed), bottled/canned Juice		8 oz. bottled water
Day 2- Menu is served with hot choco, hot flowing coffee and tea with sugar and creamer, water, With complete condiments					
		AM snacks	PM Snacks		Lunch (assisted buffet)
		Quinataang bilo bilo with angka	1. Vegetable salad (mixture of lettuce, cucumbers, beets, tomatoes) with garlic sauce)		Main dish: Beef ampalaya stir fry, Chicken adobo with pineapple, Grilled Tuna, rice
		Nacho chips	2. cookies or toasted loaf bread		Soup: Sinigang na hipon
		Bottled/Canned Juice	Bottled/Canned Juice		Dessert: Vegetable Salad w/ garlic sauce 8 oz. bottled water
Day 3- Menu is served with hot choco, hot flowing coffee and tea with sugar and creamer, rice and water, With complete condiments					
		AM snacks	PM Snacks		Lunch (assisted buffet)
		Fresh vegetable lumpia	Cassava Cake and Biko		Main dish: Fish fillet,
		With peanut sauce	(packed)		Pork Menudo,
		Bottled/Canned Juice	With finger food (chicaron)		Chicken chopsuey, Rice
			Bottled/Canned Juice		Soup: Sweet Corn soup Dessert: Orange 8 oz. bottled water

Management or Personnel
 1. 3 Personnel trained and capable of supervising the services provided per station and 10-12 staff to assist during service
 2. Staff should have valid health certificates, should be neat and clean with uniform and hairnet.
 3. Should be courteous and ready to attend to the needs of the participants if requested.
 4. Staff must be fully geared with facemask.
 5. 6 Food station should be provided to cater more or less 100 participants in each station.

Food and Snacks:

1. With 8oz bottled water for lunch
2. With buffer for 5 pax
3. Lunch is served hot, following the menu.
4. Should be with complete condiments.
5. Of good quality and quantity. Should be fresh. Meat should not be frozen for a long time.
6. Prepared for food tasting during the post-qualification.
7. 1 perculator (100 cups capacity) and 1 water dispenser per station
8. Food should be served as follows:
 -AM Snacks: 10:00 AM
 -Lunch: 12:00 Noon
 -PM Snacks: 3:00 PM
9. All fresh ingredients, including meat, vegetables, and other necessary food items, must be thoroughly inspected
10. Drinking cups, condiments, and related supplies must be replenished regularly to ensure availability.
11. Food stations must be manned by designated staff at all times to maintain order, assist participants, and ensure cleanliness and safety.

Utensils:

1. Plates should be clean/dry and spoons should be sterilized. No using of plastic spoons.
2. With table napkins

Venue:

SDO Baguio City School to be coordinated during post qualification

Aftercare:

1. Caterer is in charge of cleanliness and disposal of all garbage before and after meals

Note: Provide complete procurement documents attached with the RFQ.

- ***1. Fish fillet will be sliced boneless bangues
2. Bottled juices must be calamansi or minute maid to be nutritious
3. Garlic sauce to lessen salt or must not be salty
4. Spoon and Fork will be silver wire or wooden

NOTHING FOLLOWS

Procurement of Meals and Snacks for the Conduct of Revised K to 12 Curriculum Capacity Building Phase 2

Total Amount in Words: Eight Hundred Ninety One Thousand Three Hundred Seventy Four Pesos Only TOTAL **891,374.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

Edna D. Mayo
 EDNA D. MAYOS

MAPORHAT CAFE

6/6/2025

Date

Fund Cluster:

01

Funds Available :

891,374.00

ORS/BURS No:

2025-06-01009

Date of the ORS/BURS:

06/13/25

Amount:

891,374.00

LILIBETH G. DECSI

Accountant III

COMMISSION ON AUDIT

Office of the Auditor
 DepEd, Division of Baguio





Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

June 7, 2025

FREDELIZA D. MAGGEN
MAPORHAT CAFE
Baguio City

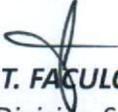
Dear Ms. Maggen:

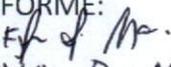
This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Conduct of Revised K to 12 Curriculum Capacity Building Phase 2** in the amount of PHILIPPINE PESOS **Eight Hundred Ninety One Thousand Three Hundred Seventy Four Pesos Only (₱891,374.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:

EDNA D. MATOS
(Signature Over Printed Name)
6/7/25
(Date)

06/07/2025
vgc



**Republic of the Philippines
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
RESOLUTION NO. 155, S. 2025**

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO MAPORHAT CAFE

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and Snacks for the Conduct of Revised K to 12 Curriculum Capacity Building Phase 2** with an Approved Budget for the Contract (ABC) of **Nine Hundred Ninety Two Thousand Three Hundred Ten Pesos Only (₱992,310.00)** (Annex A);

WHEREAS on May 30, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
MAPORHAT CAFE	₱ 891,374.00
ANAYA'S CATERING SERVICES	₱ 910,470.00
PINES MAMITAS BULALOHAN	₱ 920,700.00
ALICIA REFE	₱ 961,620.00
THICKFACE FOOD SERVICES	₱ 980,034.00
GABLETS CATERING SERVICES	₱ 982,080.00
BAGUIO CITY GOVERNMENT EMPLOYEES MPC	₱ 982,080.00

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **MAPORHAT CAFE** and submitted on June 5, 2025 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **MAPORHAT CAFE** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **MAPORHAT CAFE** for the **Procurement of Meals and Snacks for the Conduct of Revised K to 12 Curriculum Capacity Building Phase 2** in the amount of **Eight Hundred Ninety One Thousand Three Hundred Seventy Four Pesos Only (₱891,374.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 5th day of June, 2025, at the Baguio Division Office Conference Hall, Baguio City.

CARMEL F. MERIS
BAC Chairperson

NIÑO TIBANGAY
BAC Vice-Chairperson

HARRIS G. DIZON JR.
BAC Member

ATTY. ANNETTE L. DOYAOEN
BAC Member

NIEVES D. EBANIO
BAC Member

MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

Approved on _____
(date of approval)