



Republic of the Philippines

## Department of Education

CORDILLERA ADMINISTRATIVE REGION

**SCHOOLS DIVISION OF BAGUIO CITY**

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### NOTICE OF AWARD

July 17, 2025

**LAFAYETTE LUXURY SUITE**  
#1 Military Cut-Off, Baguio City

Dear Sir/Maám:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and snacks with venue for the congress on the implementing guidelines for the academic recovery and accessible learning (ARAL) program for key 1,2 and 3 on July 22, 2025** in the amount of **PHILIPPINE PESOS Ninety Six Thousand Pesos Only (₱96,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

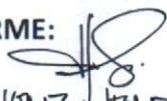
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*

CONFORME:

  
**BRIONES, HONEYLAKE**  
(Signature Over Printed Name)

**JULY 17, 2025**  
(Date)

07/17/2025  
pjn





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

***NOTICE TO PROCEED***

July 21, 2025

**LAFAYETTE LUXURY SUITE**  
#1 Military Cut-Off, Baguio City

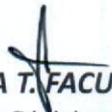
Dear Sir/Maám:

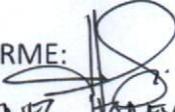
This refers to our award of contract to your company for the **Procurement of Meals and snacks with venue for the congress on the implementing guidelines for the Academic Recovery and Accessible Learning (ARAL) program for key 1,2 and 3 on July 22, 2025** in the amount of PHILIPPINE PESOS **Ninety Six Thousand Pesos Only (₱96,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*

CONFORME:   
**BRONZ, HONGMAE C.**  
(Signature Over Printed Name)  
July 21, 2025  
(Date)

07/21/2025  
pjn



**Republic of the Philippines**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RESOLUTION NO. 195, S. 2025**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO LAFAAYETTE LUXURY SUITE**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and snacks with venue for the congress on the implementing guidelines for the academic recovery and accessible learning (ARAL) program for key 1,2 and 3** with an Approved Budget for the Contract (ABC) of **Ninety Six Thousand Pesos Only (₱96,000.00)** (Annex A);

**WHEREAS** on July 7, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
LAFAAYETTE LUXURY SUITE	₱ 96,000.00
ION HOTEL	₱ 96,000.00
ALPHA MAY MUMOG	₱ 128,000.00
456 HOTEL	₱ 156,000.00

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
ION HOTEL	No documents submitted
ALPHA MAY MUMOG	Quote Above ABC
456 HOTEL	Quote Above ABC

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **LAFAAYETTE LUXURY SUITE** and submitted on July 16, 2025 at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description that they have submitted, **LAFAAYETTE LUXURY SUITE** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **LAFAAYETTE LUXURY SUITE** for the **Procurement of Meals and snacks with venue for the congress on the implementing guidelines for the academic recovery and accessible learning (ARAL) program for key 1,2 and 3** in the amount of **Ninety Six Thousand Pesos Only (₱96,000.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 16<sup>th</sup> day of July, 2025, at the Baguio Division Office Conference Hall, Baguio City.

**CARMEL F. MERIS**  
 BAC Chairperson

**NIÑO TBANGAY**  
 BAC Vice-Chairperson

**ATTY. ANNETTE T. DOYAOEN**  
 BAC Member

**HARRIS G. DIZON JR.**  
 BAC Member

**NIEVES D. EBANIO**  
 BAC Member

**MARY JANE M. MALIHOD**  
 BAC Member

**MARILYN S. API-IT**  
 BAC Member

**APPROVED:**

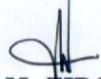
**SORAYA T. FACULO, PhD, CESO VI**  
 Schools Division Superintendent  
 Approved on \_\_\_\_\_  
 (date of approval)

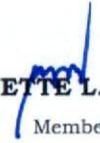
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **July 11, 2025** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				LAFAYETTE LUXURY SUITE	ION HOTEL	ALPHA MAY MUMOG	456 HOTEL
1	pax	160	Meals and Snacks	96,000.00	96,000.00	128,000.00	156,000.00
			AM Snacks, Lunch and PM Snacks				
			With Venue				
			***NOTHING FOLLOWS***				
						*Quote Above ABC	*Quote Above ABC
			<b>TOTAL</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>128,000.00</b>	<b>156,000.00</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

  
**NIÑO M. TIBANGAY**  
 BAC Vice-Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

  
**HARRIS G. DIZON JR.**  
 Member

Canvasser

  
**MARY JANE M. MALIHOD**  
 Member

  
**MARILYN S. API-IT**  
 Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

  
**CARMEL F. MERIS**  
 BAC CHAIRPERSON



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**CONTRACT CATERING SERVICES WITH USE OF FUNCTION HALL**  
**(PO No. 2025-07-174)**

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

**DEPARTMENT OF EDUCATION - SCHOOLS DIVISION OF BAGUIO CITY**, with office address at # 82 Military Cut Off, Baguio city and herein represented by its **Schools Division Superintendent, SORAYA T. FACULO, Phd, CESO VI**, hereinafter referred to as the **"CLIENT."**

-and-

**LAFAYETTE LUXURY SUITES**, with principal address at Military Cut-Off, Corner Loakan Road, Military Cut-Off Baguio City, represented herein by its authorized representative **FRITZY UBOAN**, hereinafter referred to as the **"CATERING COMPANY."**

**WITNESSETH**

**WHEREAS**, the **Client** will conduct **"CONGRESS ON THE IMPLEMENTING GUIDELINES FOR THE ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM FOR KEY 1,2 and 3 on JULY 22, 2025;**

**WHEREAS**, the Approved Budget for the Contract (ABC) is **NINETY SIX THOUSAND PESOS ONLY (Php 96,000.00)**

**WHEREAS**, 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as an alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php 1,000,000.00) as prescribed in Annex "H" thereof;

**WHEREAS**, the Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PHilGEPS) and agency website on July 7, 2025 to July 17, 2025.

**WHEREAS**, four suppliers submitted their RFQs who are as follows:

1. LAFAYETTE LUXURY SUITE
2. ION HOTEL
3. ALPHA MAY MUMOG
4. 456 HOTEL

**WHEREAS**, after review and deliberation, **CATERING COMPANY** complied with the requirements and declared as the Lowest Calculated and Responsive Bidder (LCRB);



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**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

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**WHEREAS**, the Client is desirous that the Catering company execute the **Meals and Snacks with Use of Function Hall (Venue) for the Congress on the Implementing Guidelines for the Academic Recovery and Accessible Learning (ARAL) Program for Key 1,2 and 3 on July 22, 2025** and has accepted the quotation for **Ninety Six Thousand Pesos Only (Php 96,000.00)** by the Catering Company for the execution and delivery of service.

**NOW, THEREFORE**, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

**1. Place, Location and Date**

The **Catering Company** shall provide food (AM Snacks, Lunch, PM Snacks) with use of function hall (venue) as follows:

AM Snacks, Lunch and PM Snacks (In House Menu)

Function Hall (Venue)

The meals and snacks shall be delivered on time to the participants of the **Meals and Snacks for the Conduct of Congress on the Implementing Guidelines for the Academic Recovery and Accessible Learning (ARAL) Program for Key 1,2 and 3 on July 22, 2025**.

**2. Number of Participants**

The total number of participants is one hundred sixty (160).

**3. Responsibilities**

The **Catering Company** warrants to provide **AM Snack, Lunch, PM Snack with Use of Function Hall on July 22, 2025** pursuant with the submitted in house menu during post qualification.

**4. Liability**

The **Catering Company** shall be held responsible for damages if the menu provided during post-qualification cannot be fulfilled.

The **Catering Company** shall be liable for an **additional thirty percent (30%)** in damages if the **items are not delivered according with the provided specifications within the contract period specified in this agreement**.

**5. Termination of Contract**

The **Client** may terminate this Contract base on the grounds provided and after compliance with Annex "I" of the 2016 Implementing Rules and Regulations of Republic Act 9184.



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**6. Term of Contract**

This Contract shall be effective on July 22, 2025.

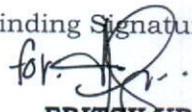
IN WITNESS whereof the parties hereto have caused this 18th day of July, 2025 at Baguio City, Philippines.

**SIGNED SEALED AND DELIVERED BY:**

Binding Signature of PROCURING ENTITY:

  
**SORAYA T. MACULO PhD, CESO VI**  
Head of the Procuring Entity

Binding Signature of Supplier:

  
**FRITZY UBOAN**  
LAFAYETTE LUXURY SUITE

Allotment Available:

  
**BELEN R. TOMIN**  
Administrative Officer V/Budget

Funds Available:

  
**LILIBETH G. DEGSI**  
Accountant III



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, this \_\_\_\_ day of \_\_\_\_\_, 2025, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS  
(Passport, Driver's License, SSS, GSIS, Philhealth...IDs)

NAME	NUMBER	ISSUED AT
<b>SORAYA T. FACULO PhD, CESO VI</b> OWNER	<b>190-294-937</b>	<b>BAGUIO CITY</b>

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of four (4) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_.