



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
DOÑA AURORA NATIONAL HIGH SCHOOL
Malvar St. Aurora Hill, Baguio City



NOTICE OF AWARD

July 4, 2025

Infoworx Inc.

3B West Burnham Place Condominium,
Kisad Rd., Baguio City

Dear Madam/Sir:

This refers to our award of contract to your price quotation and proposal for Semi – expandable items in the amount of PHILIPPINE Peso **Two Hundred Eighty-Seven Thousand Three Hundred Eighty-Two pesos (Php 287, 382)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


RIONA E. COPILING
School Head

CONFORME:



(Signature over Printed Name)

July 4, 2025
(Date)



PURCHASE ORDER

Department of Education
Cordillera Administrative Region
DIVISION OFFICE - BAGUIO CITY



DOÑA AURORA NATIONAL HIGH SCHOOL

Upper Malvar St., Aurora Hill Proper, Baguio City

Supplier: Infoworx Inc.
3B West Burnham Place Condominium,
Address: Kisad Rd., Baguio City
TIN: 004-845-988-007

P.O. No.: 2025-07-024
Date: July 7, 2025
Mode of Procurement: CHEQUE

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions herein:

Place of Delivery: Doña Aurora National High School
Date of Delivery: on or before July 18, 2025

Delivery Term: / Pick-up
Payment Term: Cheque

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	4 in 1 w/ ADF Wireless Printer	18	PHP 13,799.00	PHP 248,382.00
2	package	Computer Desktop Specs: Asus MB B550M- A Prime 16gb DDR 4 memory 512GB SSD 4GB Galaxy GT730 Frontier Aventus MID700 LG 23.8" IPS 24MP Monitor Keyboard, mouse, AVR AMD Ryzen 7 3700X	1	PHP 39,000.00	PHP 39,000.00

TOTAL

PHP 287,382.00

Two Hundred Eighty-Seven Thousand Three Hundred Eighty-Two pesos (Php 287, 382)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

[Handwritten Signature]

Signature over Printed Name of Supplier

07/07/25

Date

Very truly yours,

[Handwritten Signature]
RIONA S. COPILING

Signature over Printed Name of Authorized Official

School Head

Fund Cluster: _____
Funds Available: _____

[Handwritten Signature]
CHERISH R. POSADAS
Bookkeeper

ORS / BURS No.: _____
Date of the ORS / BURS: _____
Amount: _____



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DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
DOÑA AURORA NATIONAL HIGH SCHOOL
Malvar St. Aurora Hill, Baguio City



NOTICE TO PROCEED

July 8, 2025

Infoworx Inc.
3B West Burnham Place Condominium,
Kisad Rd., Baguio City

Dear Madam/Sir:

This refers to our award of contract to your price quotation and proposal for the procurement of semi – expandable items in the amount of PHILIPPINE Peso **Two Hundred Eighty-Seven Thousand Three Hundred Eighty-Two pesos (Php 287, 382)** inclusive of appropriate taxes and fees, has been accepted.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,


RIONA B. COPILING
School Head

CONFORME:

(Signature over Printed Name)

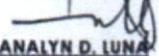
July 8, 2025
(Date)

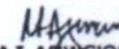
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. opened on **July 2, 2025** at **DOÑA AURORA NATIONAL HIGH SCHOOL**

ITEM	QTY.	UNIT	DESCRIPTION AND/OR SPECIFICATION	<i>Infoware Inc.</i>	Micromedia	BTECH Computers
1	1B	piece	4 in 1 w/ ADF Wireless Printer	PHP 245,382.00	PHP 252,000.00	275,000
2	1	package	Computer Desktop Specs Auror MB B550M-A Prime 16gb DDR 4 memory 512GB SSD 4GB Galaxy GT730 Frontier Aventus MID700 LG 23.8" IPS 24MP Monitor Keyboard, mouse, AVR AMD Ryzen 7 3700X	PHP 39,000.00	PHP 47,000.00	PHP 45,000.00
TOTAL				PHP 287,382.00	PHP 299,000.00	PHP 315,000.00

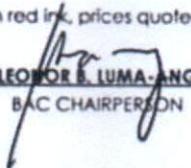
We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.


NANCY C. MONTOS
BAC MEMBER


REYNA DOW-SALUNGBAY
BAC VICE CHAIRPERSON

ANALYN D. LUNA
BAC MEMBER


REBECCA T. ASUNCION
BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


LEONOR B. LUMA-ANG
BAC CHAIRPERSON



RESOLUTION NO. 24, S. 2025

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO Infoworx Inc. FOR THE PROCUREMENT OF SEMI-EXPENDABLE ITEMS

WHEREAS Doña Aurora National High School prepared the Purchase Request (PR) for the procurement of semi – expandable items an Approved Budget for the Contract (ABC) of **Two hundred ninety thousand pesos (Php 290, 000)** (Annex A);

WHEREAS on June 27, 2025 the DANHS – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
Infoworx Inc.	287, 382
Micromedia	299, 000
BTECH Computers	315,000

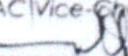
WHEREAS the proposal of **Infoworx Inc.** is found to be the most compliant with the PR, and its price quotation amounting **Two Hundred Eighty-Seven Thousand Three Hundred Eighty-Two pesos ONLY (Php 287, 382)** calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

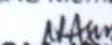
NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement – Small Value Procurement to **Infoworx Inc.** for the procurement of **SEMI-EXPENDABLE ITEMS** in the amount of **Two Hundred Eighty-Seven Thousand Three Hundred Eighty-Two pesos ONLY (Php 287, 382)** inclusive of appropriate taxes and fees.

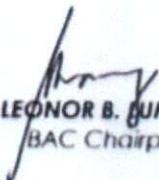
RESOLVED, this 3rd day of July 2025, Doña Aurora National High School, Baguio City.


REYNALDO W. SALINGBAY
BAC Vice-Chairperson


ANALYN D. LUNA
BAC Member


NANCY C. MONTOS
BAC Member


REBECCA T. ASUNCION
BAC Member


LEONOR B. JUMA-ANG
BAC Chairperson

APPROVED:


RIONA M. COPILING
School Head
Approved on July 3, 2025