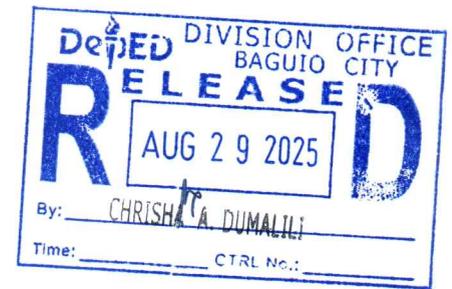




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



August 29, 2025

**OFFICE MEMORANDUM**  
 No. 065,2025

**CONDUCT OF 6th DIVISION EXECUTIVE COMMITTEE MEETING**

To: Assistant Schools Division Superintendent  
 OSDS Section Heads  
 Identified CID and SGOD Personnel  
 All Others Concerned

1. This Office announces the conduct of the **6th Regular Division Executive Committee meeting** on **September 8, 2025, Monday from 9:00 am** onwards at the 3<sup>rd</sup> Floor Training Hall, SDO Baguio City.

2. Participants to the said meeting are the following:

Participants	Number
SDS and ASDS	2
Chief Education Supervisors	2
CID-Public Schools District Supervisors	10
SGOD-Education Program Supervisor	1
OSDS-Section Heads	5
SGOD-Section Heads	5
Support Staff	3
SEF Representative	1
SHN Personnel	11
<b>Total:</b>	<b>40 pax</b>

3. Agenda to be discussed:

Time:	Topic	Personnel-in-Charge
9:00 – 9:30 AM	A. Preliminaries and attendance	Secretariat
	B. Declaration of Quorum	SDS Soraya T. Faculo
	C. Reading and approval of the Minutes of the Previous Meeting	Secretariat
	D. Matters arising from the previous meeting	Secretariat
<b>Reports:</b>		
9:31 – 10:30 AM	1. Gulayan sa Paaralan Status 2. SBFP Status 3. WINS Status	SHN Personnel



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	4. Mandatory Assessment Results	(All nurses and focals to report based on status in their schools of assignment)
10:31 – 10:45	Health Break	
10:46 – 11:15 AM	5. F.A.I.T.H. Report - Implementation status of SHN Online Time Log 6. KRA-Based Scorecard	Harris G. Dizon Jr., ITO
11:16 AM – 12:00 PM	7. Budget Utilization Report	Belen R. Tomin
12:01 – 1:00 PM	Lunch Break	
1:01 – 2:00 PM	<i>Continuation of report/s</i>	
2:01 – 2:15 PM	Health Break	
	ASDS' Reminders	OIC-ASDS Carmel F. Meris
	SDS' Hour	SDS Soraya T. Faculo

- In preparation for the meeting, presenters are requested to submit their reports with a maximum of 5 slide decks on or before September 7, 2025 to the Secretariat's email ([alona.imper@deped.gov.ph](mailto:alona.imper@deped.gov.ph)).
- Immediate and widest dissemination of this Memorandum is directed.

  
**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

/OSDS/STF/CFM/afi