



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

|                                |                                  |
|--------------------------------|----------------------------------|
| Supplier:                      | Requesting Unit:SGOD/N. Tibangay |
| Address:                       | PR No.:2025-08-199               |
| Telephone No.:                 | Quotation No.: 2025-08-200       |
| e-Mail:                        | Date: August 20, 2025            |
| Delivery Period:               | ABC: 558,000.00                  |
| Date Received by the Supplier: |                                  |

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than August 28, 2025 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

Digitally signed by Carmel F. Meris  
 Date: 2025.08.20 10:47:40 +08'00'

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description   | Unit Cost | Unit Price | Total Price |
|----------|------|------|--|-----------|------------|-------------|
|          | 93   | Pax  | Meals and Snacks, Board and Lodging from October 14-17, 2025 |           |            |             |
| 1        | 93   | Pax  | Day 0 (October 14, 2025) PM Snacks                           | 100.00    |            |             |
| 2        | 93   | Pax  | Day 0 (October 14, 2025) Dinner                              | 400.00    |            |             |
| 3        | 93   | Pax  | Day 0 (October 14, 2025) Lodging                             | 800.00    |            |             |
| 4        | 93   | Pax  | Day 1 (October 15, 2025) Breakfast                           | 200.00    |            |             |
| 5        | 93   | Pax  | Day 1 (October 15, 2025) AM Snacks                           | 100.00    |            |             |



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600  
 Telephone No.: (074) 665-1231  
 Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>



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|  |    |     |  |        |              |  |
|--|----|-----|--|--------|--------------|--|
| 6  | 93 | Pax | Day 1 (October 15, 2025) Lunch   | 400.00 |              |  |
| 7  | 93 | Pax | Day 1 (October 15, 2025) PM Snacks   | 100.00 |              |  |
| 8  | 93 | Pax | Day 1 (October 15, 2025) Dinner  | 400.00 |              |  |
| 9  | 93 | Pax | Day 1 (October 15, 2025) Lodging   | 800.00 |              |  |
| 10   | 93 | Pax | Day 2 (October 16, 2025) Breakfast   | 200.00 |              |  |
| 11   | 93 | Pax | Day 2 (October 16, 2025) AM Snacks   | 100.00 |              |  |
| 12   | 93 | Pax | Day 2 (October 16, 2025) Lunch   | 400.00 |              |  |
| 13   | 93 | Pax | Day 2 (October 16, 2025) PM Snacks   | 100.00 |              |  |
| 14   | 93 | Pax | Day 2 (October 16, 2025) Dinner  | 400.00 |              |  |
| 15   | 93 | Pax | Day 2 (October 16, 2025) Lodging   | 800.00 |              |  |
| 16   | 93 | Pax | Day 3 (October 17, 2025) Breakfast   | 200.00 |              |  |
| 17   | 93 | Pax | Day 3 (October 17, 2025) AM Snacks   | 100.00 |              |  |
| 18   | 93 | Pax | Day 3 (October 17, 2025) Lunch   | 400.00 |              |  |
|  |    |     | *Additional requirement: Free strong internet/Wi-Fi connectivity, One (1) large airconditioned session hall with tables and chairs that can accommodate 93 pax following safety and health protocols issuances. Alcohol dispensers in entrance and exit points, Free flowing coffee, tea and water. Venue (location): With in La Union |        |              |  |
|  |    |     |  |        | <b>TOTAL</b> |  |
| Purpose: Procurement of Meals and Snacks with Board and Lodging for the Conduct of School Leaders Training for Revised K to 12 Curriculum - Phase 2 on October 14-17, 2025 |    |     |  |        |              |  |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: