



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/N. Tibangay
Address:	PR No.:2025-08-185
Telephone No.:	Quotation No.: 2025-08-185
e-Mail:	Date: August 12, 2025
Delivery Period:	ABC: 77,500.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 19, 2025 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	155	Pax	AM Snack	100		
2	155	Pax	Lunch	400		
			*Please see attached specifications			
					TOTAL	

Purpose: Procurement of meal and snack for the 2025 Pammadayaw Awards Program on October 17, 2025



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph

DepEd Tayo Baguio City

<https://depedpines.com>



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After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

TECHNICAL SPECIFICATIONS

TITLE OF ACTIVITY: 2025 PAMMADAYAW AWARDS PROGRAM

Date of Conduct: October 17, 2025

Number of Participants: 155 (School Leaders, Awardees and Management Team)

Meals: Semi fine dining set up

Menu: With flowing coffee, with creamer, tea and water

AM Snacks	Lunch
Club sandwich	Main dish: Boneless roasted garlic chicken Crispy fish goujons with sauce Sautéed Baguio vegetables Soup: special mushroom soup Dessert: Buko pandan with provision of fruits and additional menu for the 3 guests and 4 top management (total 7 pax)

Utensils:

- well sterilized ceramic
- no using of plastic spoons

Table set up: with cover, round and with table napkins

Venue/Hall: (with strong internet connectivity)

1. Can accommodate at least 150 participants
2. Stage should be carpeted with podium and spacious
3. Provision LED screen or 2 projector screen if LED is not available.
4. Provision at least 3 wireless microphones.
5. With sound system of good quality, well ventilated
6. With staff to help in the putting up the flower decorations.
7. With tables and chairs.

Prepared:


JOVELYN T. BALANTIN

SEPS-HRD

Program Proponent/End User