



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
 DISTRICT 6
 JOSEFA CARIÑO ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotations

Supplier: _____ Requesting Unit: **JOSEFA CARIÑO ES**
 Address: _____ PR No.: 2025-08-003
 Telephone No.: _____ Quotation No.: 2025-08-002
 e-Mail: _____ Date: August 6, 2025
 Date received by the Supplier: _____ ABC: **Php 142,622.87**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 14, 2025 29am.

POSTED IN PHILGEPS
Rosario
ROSARIO R. CAWILAN
 Chairperson, Bids and Awards Committee

REQUIREMENTS:	Note:
1. Mayor's / Business permit	✓ Submit RFQ together with the requirements.
2. PhilGEPS registration number or certificate	✓ All entries must be typewritten or legibly written.
3. Omnibus Sworn Statement (for ABC above 50K)	✓ Indicate brand and model of item offered.
4. Income/Business Tax Return (for ABC above 500K)	✓ Delivery period within <u>7</u> Calendar Days.
	✓ Price validity shall be for a period of <u>30</u> Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	50	roll	DOUBLE SIDED TAPE, 24mm		
2	1	box	ENVELOPE, Expanding, Kraft		
3	1	pack	FOLDER with tab, Legal		
4	300	ream	PAPER, MULTIPURPOSE A4, 70gsm		
5	50	bottle	Refill Ink for Permanent Markers, Black, 30mL		
6	100	roll	TAPE, transparent, 24mm		
7	100	roll	TAPE, transparent, 48 mm		
8	50	bottle	Ink, Epson 003 cyan, 65 ml		
9	50	bottle	Ink, Epson 003 magenta, 65 ml		



Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442-3149
E-mail: josefacarinoelemschool@gmail.com/ 136385@deped.gov.ph
Facebook Page: DepEd Tayo Josefa Cariño ES



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Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
10	50	bottle	Ink, Epson 003 yellow, 65 ml		
11	40	bottle	CLEANER, Toilet Bowl and Urinal, 1L		
12	100	pouch	DETERGENT POWDER, all purpose, 1kg		
13	25	can	FLOOR WAX, paste type, red, odorless, 900g		
14	100	roll/pack	TRASHBAG, Large size, 26x32, thick		
15	50	roll/pack	TRASHBAG, XXL size, 37x40, thick		
			~NOTHING FOLLOWS~		
				TOTAL	

Purpose: Procurement of office supplies and other supplies and materials for the months of August and September 2025.

Additional Notes:

1. Supplier shall deliver the item to the school within the delivery period.
2. Supplier can attach picture or indicate brand of the offered item.
3. Bidders may submit their quotations through email: 136385@deped.gov.ph

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN

Date/Telephone No.

Canvassed by:

Canvasser



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