



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/N. Tibangay
Address:	PR No.:2025-08-192
Telephone No.:	Quotation No.: 2025-08-192
e-Mail:	Date: August 15, 2025
Delivery Period:	ABC: 48,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 26, 2025 @ 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	80	Pax	AM Snacks: Egg salad sandwich on wheat bread and fresh fruit juice	100.00		
2	80	Pax	Lunch: Chicken adobo, steamed rice, lumpiang gulay (vegetable spring roll), bird's nest soup, fruit slices (in-season), bottled water	400.00		
3	80	Pax	PM Snacks: Biko (rice cake) and calamansi iced tea			



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600

**Telephone No.:** (074) 665-1231

**Email Address:** baguio.city@deped.gov.ph

 DepEd Tayo Baguio City

 <https://depedpines.com>



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			*Other details: Supplier will provide free flowing water and brewed coffee for the whole duration *Supplier should be willing to bill according to actual number of pax. The actual number of pax shall be given 3 days before the activity. *Venue: SDO Baguio City Training Hall 1 (September 25, 2025, Thursday)			
					<b>TOTAL</b>	
Purpose: Procurement of catering services for the conduct of orientation and technical support on National School Building Inventory (NSBI) and Infrastructure Matters						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
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\_\_\_\_\_  
Date/Telephone No.

Canvassed by: