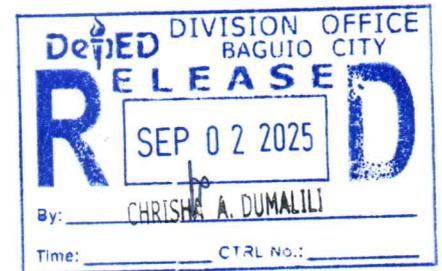




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



September 2, 2025

**DIVISION MEMORANDUM**

No. **532-2025**

**DIVISION LEARNERS' CONVERGENCE 2025**

To: Chief Education Supervisors  
All Public Schools District Supervisors  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
SELG and SSLG Advisers and Officers  
Others Concerned

1. Pursuant to DepEd memorandum no. 29, s. 2024 titled "*Learners Convergence Philippines 2024*", the Schools Division Office (SDO) of Baguio City through the School Governance and Operations Division – Youth Formation will conduct the **Division Learners' Convergence (DivLearnCon) 2025** on **September 27, 2025** at the **ION Hotel, Legarda Road, Baguio City**.
  - Enable student leaders to understand the different forms of bullying, its effects on victims, and the importance of a safe school environment.
  - Equip student leaders with the skills and confidence to take proactive roles in preventing and addressing bullying among their peers.
  - Foster empathy, respect, kindness, and inclusivity among student leaders to model positive behavior and influence others.
  - Engage in platforms for sharing knowledge and solving problems related to issues affecting youth and their communities.
  - Connect with various group of advocates to drive meaningful, responsive and impactful change.
2. The following documents are enclosed for reference:
  - a. Enclosure No. 1: Activity Matrix
  - b. Enclosure No. 2: Division LearnCon Guidelines
  - c. Enclosure No. 3: Parental Consent Form
  - d. Enclosure No. 4: Learner Consent, Waiver, Indemnity and Release
3. Committees and Technical Working Group from the Division Federation Supreme Secondary Learner Government and selected learners are requested to be at the said venue (*11:00 am on September 26, 2025*) prior to the event for the preparatory.
4. A separate memorandum will be issued for the identified SELG and SSLG learner-participants and Advisers based on the submission of required documents prior to the event. Hence, the contestants during the *Linggo ng Kabataan* are encouraged to join the activity for the awarding of winners.

5. For queries and concerns, kindly contact Ms. Augie Perl Simangan, Division Youth Formation Coordinator thru +063 917 170 8990 or [augieperl.simangan@deped.gov.ph](mailto:augieperl.simangan@deped.gov.ph)
6. Immediate dissemination of this memorandum is desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**CARMEL F. MERIS**  
OIC – Assistant Schools Division Superintendent

## Enclosure 1. Activity Matrix

<b>Division Learners' Convergence 2025</b> September 27, 2025 ION Hotel, Legarda Road, Baguio City			
No.	Duration	Topic	Resource Persons/ Learning Facilitators
1	7:30 AM – 8:30 AM	Registration	Technical Working Group
2	8:30 AM – 9:30 AM	Opening Ceremonies  Opening Prayer National Anthem Cordillera Hymn Baguio Hymn  Welcome Address  Opening Remarks  Keynote Messages	Technical Working Group  PCNHS Koro Pino  <b>Niño M. Tibangay</b> CES – SGOD  <b>Carmel F. Meris</b> OIC-ASDS  <b>Soraya T. Faculo PhD, CESO VI</b> SDS  Hon. Benjamin Magalong City Mayor
3	9:30 AM – 12:00 NN	Voice, Values, and Action: Mobilizing Student Leaders Against Bullying	Resource Speaker/ Facilitator:  <b>Dr. Ava Angeli Bustillo, RGC, CMHFR</b>
4	12:00 NN – 1:00 PM	<b>LUNCH BREAK</b>	
5	1:00 PM – 1:30 PM	Overview of Learner Government Program (Flagship Program)	Resource Speaker/ Facilitator:  <b>AUGIE PERL SIMANGAN</b> Project Development Officer I
6	1:30 PM – 2:00 PM	Breakaway and group Discussions for the Project Pitching	
7	2:00 PM – 4:00 PM	<b>Project Pitching</b>  (Focuses on how student leaders can contribute to mitigating bullying cases in schools and enhancing value systems)	Facilitator: <b>Francine Rillera</b> DFSSLG Teacher-Adviser President
8	4:00 PM – 4:30 PM	<b>Awarding of winners</b>  <b>Project Pitching &amp; Linggo ng Kabataan Winners</b>	Facilitator:  Technical Working Group Youth Formation
9	4:30 PM – 4:45 PM	<b>Synthesis and Challenge</b>	<b>Gian Francine Lampaz</b> SK Vice President
10	4:45 PM – 5:00 PM	<b>Closing Remarks</b>	<b>Niño M. Tibangay</b> CES-SGOD

## Enclosure No. 2: Division LearnCon Guidelines

### I. PRE-CONVERGENCE PREPARATION

#### A. General Guidelines

##### a. For Learners

- i. Must be officially enrolled for the current School Year (2025-2026).
- ii. Should have good moral character.
- iii. Must be physically fit and able to join and contribute to all activities.
- iv. Demonstrate proper behavior and respect throughout the event.
- v. Adhere to the prescribed dress code.

##### b. SELG and SSLG teacher-Adviser (Chaperone)

- i. Ensure the safety and well-being of learner participants, providing guidance, protection, clarification, and support throughout the event.
- ii. Assist the mentor learner participant (DFSSLG Officer) during the pre-event activities.
- iii. Ensure emergency contact details are accessible and can be contacted when needed.
- iv. Address any misbehavior from participants and escalate concerns to the relevant authorities as needed.
- v. Should support and assist learners during the whole event.
- vi. Must be willing to take responsibilities assigned to them during the event.
- vii. Shall coordinate with the learner-participant/s and provide assistance in the completion and submission of the following required documents:
  - Signed parent / Guardian's Consent Form
  - Signed Learner Consent, Indemnity and Release Form
  - School Identification card (ID)

These required documents must be submitted prior to the activity.

After completing all required forms, the designated chaperones shall send a scanned copy via email to [youthformationbaguiocity@gmail.com](mailto:youthformationbaguiocity@gmail.com) on or before **September 19, 2025**.

### II. CONVERGENCE PROPER

#### A. Arrival of Participants

- i. All participants shall arrive at the ION Hotel, Legarda Road on Saturday (September 27, 2025) between 7:00 am to 8:00 am.
- ii. Upon arrival, participants must register at the registration area.

#### B. No registration Fee

No registration fee will be collected from participants for the Division Learners' Convergence 2025. Furthermore, no fees shall be collected for other purposes associated with the Convergence.

**C. Meal and snacks are provided for the participants during the event.**

**D. Activities**

- i. The program of the activities will be followed as planned. In case of changes, the organizers will duly inform the participants during plenary sessions.
- ii. The DFSSLG Officers shall duly respond to the questions and concerns.

**E. Event Guidelines**

- i. To ensure the health, safety and well-being of all involved, participants must comply with the public health standards and protocols.
- ii. All participants, including organizers, resource person, partners, and service providers, must follow principles of inclusivity and respect for the diversity of backgrounds and identities. The Youth Formation will implement the necessary rules and measures to ensure safe space for all participants, particularly the learners.

**F. Security and Personal Belongings**

- i. All participants are responsible to safeguarding their own belongings and should avoid leaving valuable items unattended at any point. The SDO Baguio City – Youth Formation shall not be held accountable for any lost or damaged items during the event.
- ii. In any event of incidents or concerns, participants must immediately report to the Learner Rights and Protection Desk for prompt action.

**G. Dress Code**

- i. All participants are required to wear appropriate attire for the event (No miniskirts, shorts plunging neck lines, spaghetti straps, tube, see-through, etc.)
- ii. All participants are encouraged to wear shades of **Blue**, **Yellow** or **Pink** for child protection and anti-bullying campaign.

**III. EVENT HIGHLIGHTS**

**A. Pre-work Activity**

For the Division Learners’ Convergence 2025, DFSSLG Officers will take part in a week-long preparation phase leading up to the Project Pitching Event. This involves drafting project proposal, creating presentations, and refining their work based on feedback. The DFSSLG Officers (*who appeared during the Division Federation Election*) will be grouped into 4 following the groupings below:

<b>Name/s</b>	<b>School/s</b>
Heart Frenzella Ortinero Esmeralda Basilio Mia Althea Lachica Dean Celoy	Magsaysay NHS Irisan NHS Mil-an NHS BCNSHS

Darell Kyle Navalta Jayda Faith Cardinez Nicole Redulla Dhiane Claveria	PCNHS – JHS Fort del Pilar NHS Quezon Hill NHS Pinget NHS
Darleen Izabelle Benter Kristoff Cyril Abordo Cloe Bie Trisha Mae Tirao	Joaquin Smith NHS Roxas NHS Guisad Valley NHS San Vicente NHS
Mai Angel Espada Angela Delos Reyes Iawe Oyangwa Jammellert Cueto	PCNHS – SHS BCHS Hillside NHS Happy Hollow NHS

Furthermore, teacher-advisers will be guiding learners throughout this process.

All presentations and project proposals of the DFSSLG Officers must be sent via email through [augieperl.simangan@deped.gov.ph](mailto:augieperl.simangan@deped.gov.ph) on **or before September 19,2025.**

#### **B. Project Pitching**

The Project Pitching activity provides an exciting platform for the participants to present innovative projects aimed at solving real-world problems. Each project is presented to a panel of judges within a 10-minute time limit, offering feedback, supporting and potential funding opportunities to foster creativity and collaboration.

## Enclosure No. 3. Parental Consent Form

### PARENTAL CONSENT FORM

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the conduct of the **DIVISION LEARNERS' CONVERGENCE 2025** that will be held on September 27, 2025 from 8:00 AM to 5:00 PM at the ION Hotel, Legarda Road, Baguio City.

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

#### Voluntary Participation

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

#### Exclusion (Limitations/Ineligibility)

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

#### Documentation

I confirm that I give full permission to any recording or picture taken of my child during the conduct of this event and to use some or all my child's images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the Department of Education (DepEd) - Schools Division of Baguio City official platforms.

## Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education SDO Baguio City relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity.

## CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the SDO Baguio City, SGOD-YF through the email address [youthformationbaguiocity@gmail.com](mailto:youthformationbaguiocity@gmail.com)

<hr/> Signature of Parent/Guardian over Printed Name	<hr/> Contact Details (Mobile Number)
<hr/> Name of Child/ren	<hr/> Date

**Enclosure No. 4: Learner Consent, Waiver, Indemnity and Release**

**LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE**

*(To be completed by the Learner)*

I, \_\_\_\_\_, agreed to participate with the consent of my parents and/or legal guardian in the **DIVISION LEARNERS' CONVERGENCE 2025** that will be held on September 27, 2025 from 8:00 AM to 5:00 PM at the ION Hotel, Legarda Road, Baguio City.

I agree to give permission to the **Department of Education (DepEd) – Schools Division of Baguio City – Youth Formation** and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

_____	_____
Name of Learner	Name of School
_____	_____
Age	Date