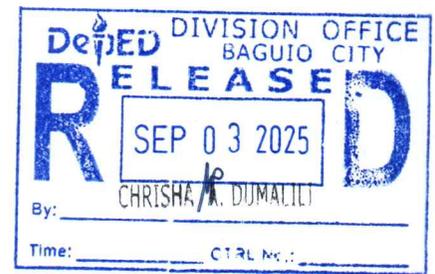




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



September 3, 2025

**DIVISION MEMORANDUM**

No. 540-2025

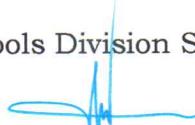
**CONDUCT OF DISTRICT 2 TREE PARENTING FOR MENTAL HEALTH & SUICIDE PREVENTION and ANTI-BULLYING CAMPAIGN FOR SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG) AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG) ADVISERS AND OFFICERS**

To: District 2 School Heads  
District 2 SELG/SSLG Advisers  
Others Concerned

1. The Department of Education (DepEd), through DepEd Order No. 33, s. 2008, mandates a sustained Tree Planting, Tree Growing, and Tree Caring Program as part of schools' civic duty against climate change. The Interim Guidelines of the Learner Government Program (FO-2023-04-003) further highlight the Makakalikasan core value, empowering SELG and SSLG to lead initiatives on environmental stewardship and learner well-being.
2. In line with this, District 2 will conduct the Tree Parenting for Mental Health & Suicide Prevention and Anti-Bullying Campaign for SELG and SSLG Advisers and Officers on September 13, 2025, at Springhills Elementary School, Loakan-Apugan, Baguio City
3. This activity aims to:
  - a. Strengthen SELG and SSLG officers' capacity as mental health and anti-bullying advocates;
  - b. Instill the value of Makakalikasan leadership through sustained tree parenting;
  - c. Equip SELG and SSLG advisers with strategies to integrate mental health, anti-bullying, and environmental advocacy into learner government programs; and
  - d. Foster multi-sectoral collaboration among schools, LGUs, parents, and youth organizations.
4. Since the activity falls on a Saturday, public school heads and teachers who will participate shall be entitled to avail of compensatory time-off for non-teaching staff or service credits for teachers, pursuant to CSC and DBM Joint Circular No. 1, s. 2015.
5. Immediate and extensive dissemination of this Memorandum is requested for the information and guidance of all concerned.

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**NIÑO M. TIBANGAY, PhD**  
Chief, School Governance and Operations Division 



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**Enclosure No. 1. Activity Matrix**

<b>TIME</b>	<b>ACTIVITY</b>		<b>PERSON-IN-CHARGE</b>
07:00	Registration & Assembly	<ul style="list-style-type: none"> <li>✓ Sign-in of participants</li> <li>✓ Distribution of program kits / name tags</li> <li>✓ Light music and photo opportunities</li> <li>✓ Sabay Tayo</li> </ul>	PEER Advocates CAR
08:30 AM	Opening Program: Invocation & National Anthem	<ul style="list-style-type: none"> <li>✓ Invocation</li> <li>✓ National Anthem</li> </ul>	(Lead by school choir / music group)
	Welcome Remarks	<ul style="list-style-type: none"> <li>✓ About the Activity</li> <li>✓ Short Message</li> </ul>	Randy Cayat
	Rationale of the Activity	<ul style="list-style-type: none"> <li>✓ Presentation on Tree Parenting, Mental Health, Suicide Prevention, and Anti-Bullying</li> </ul>	School Head
	Pledge of Commitment	<ul style="list-style-type: none"> <li>✓ Participants recite a pledge to care for their assigned trees, promote kindness, and protect mental health</li> </ul>	
	Group Photo & Preparation for Tree Planting		Participants
10:00 AM	Tree Parenting Activity	<ul style="list-style-type: none"> <li>✓ Participants plant and tag their trees with names or inspirational words</li> </ul>	
	Group Photo		
1:00 PM	Reflection Activity	<ul style="list-style-type: none"> <li>✓ Participants share short thoughts on what “Tree Parenting” means to them</li> <li>Writing messages on “Leaves of Hope” board</li> <li>✓ Brave (Sara Bareilles)</li> <li>✓ “Sabay Tayo” (Mayonnaise)</li> </ul>	PEER Advocates CAR
2:00 PM	Closing Remarks Ways Forward	<ul style="list-style-type: none"> <li>✓ Announcement of follow-up visits and tree care monitoring schedule</li> <li>Thank you message from organizers</li> </ul>	City Government of Baguio- Health Services Office
3:00 PM	Evaluation Activity		PEER Advocates CAR



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**Enclosure No. 2. Parental Consent Form**

**PARENTAL CONSENT FORM**

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the conduct of Tree Parenting for Mental Health & Suicide Prevention and Anti-Bullying Campaign for SELG and SSLG Advisers and Officers on September 13, 2025, at Springhills Elementary School, Loakan-Apugan, Baguio City.

I understand that my child's in-person attendance to the event will include association with teacher, fellow learners and school personnel, and other person inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precaution undertaken by the implementing team.

**VOLUNTARY PARTICIPATION**

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk, and I permit my child/ren to attend this activity.

**EXCLUSION (LIMITATIONS/INELIGIBILITY)**

I am aware that symptoms of any communicable disease include, but not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of these symptoms and is in good health. I will not allow my child physically to go to the event if my child or any members of my household develops any of the said symptom or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/ division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

**DOCUMENTATION**

I confirm that I give full permission to any recording or picture taken of my child during the conduct of this event and use some or all of my child's images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the Department of Education (DepEd) – School Division of Baguio City official platforms and the PEER Advocates CAR official platform.

**CONFIDENTIALITY**

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.





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I hereby confirm that I know and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guideline, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by laws and rules, I hereby agree to waive, release, discharge all claims, causes of action, damages, and rights against the school/division/TWG and its personnel as well as officials and personnel of the Department of Education SDO Baguio City relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity.

**CONTACT DETAILS FOR QUESTIONS OR CONCERNS**

For any concerns or clarification, you may contact Springhills Elementary School through the email address, [221503@deped.gov.ph](mailto:221503@deped.gov.ph).

\_\_\_\_\_  
Signature of Parent/ Guardian Over  
Printed Name

\_\_\_\_\_  
Contact Details (Mobile Number)

\_\_\_\_\_  
Name of Child/ren

\_\_\_\_\_  
Date