



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

September 5, 2025

**DIVISION MEMORANDUM**

No. 546-2025

**CONDUCT OF TECHNICAL ASSISTANCE TO POTENTIAL SCHOOL LEADERS/NASH TAKERS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 Others Concerned

1. The Schools Division Office of Baguio City remains steadfast in its commitment to ensure that every school is led by a competent and qualified principal. In pursuit of this goal, this Office through the School Governance and Operations Division (SGOD) in coordination with the Office of the Schools Division Superintendent (OSDS), will conduct a Focus Group Discussion (FGD) Sessions to all test takers via Zoom. The schedule is detailed as follows:

Date	Time	Topics	TA Provider/Resource Speaker
September 8	3:00-5:00 pm	Overview of the PPSSH, DepEd VMG	ASDS Carmel Meris
September 9		Teaching Standard and Pedagogy	CES Juliet C. Sannad EPSs, PSDSs
September 10		DRRM, Community engagement and partnership	Juliet Piok Cliftone Bangseil
September 11		Financial Management, Procurement law MOOE	Lilibeth Degsi Atty Anette Doyaoen
September 12		Principles of Inclusivity	Sydney Carino
		Guidance on taking test online/mock tests	Harris Dizon





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3. All test takers /aspiring school heads are strongly encouraged to actively participate in coaching and mentoring sessions with experienced and proficient school principals to support their professional growth and leadership readiness.
4. All other related activities like mock examinations, attending credible review classes and extensive reading of resources is highly encouraged.
5. For guidance and compliance.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:

**NIÑO M. TIBANGAY PhD**  
Chief Education Supervisor  
School Governance and Operations Division