



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



September 23, 2025

DIVISION MEMORANDUM

No. 576-2025

ADDENDUM & CORRIGENDUM TO DM 538, S. 2025
RE: THE CONDUCT OF PRE-RETIREMENT TRAINING FOR SDO EMPLOYEES

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Others Concerned

1. In relation to DM 538, s. 2025 on the Conduct of Pre- Retirement Training on September 25-26, 2025, this Office informs all schools and offices concerned on the additional and replacement of participants detailed as follows:

Original Participant	Replacement	School	Reason
Marina Tabangcura	Agnela A. Latayon	E Quirino ES	Will attend Workshop on Development of LAS
Phillip Sagalla	Teodora A, Sagsagap	Holy Ghost Extension ES	On sick leave
Gloria T. Catiyan	Rosalinda A. Gayao	Holy Ghost Extension ES	Will attend Workshop on Development of LAS
Florida F. Cael	Ernesto Ulatan	GVNHS	
Jane Adolfo	Mercedes A. Balawon	GVNHS	
Annie Laurie W. Bisquerra	Alice W. Villaruz	Pacday Quinio ES	
Maria O. Palsi	Romana K. Tuaca	Quezon Hill ES	
Additional Participant			
Violeta Valdez		GVNHS	

- Other provisions in DM 538, s. 2025 shall remain in effect.
- For guidance and compliance.

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

