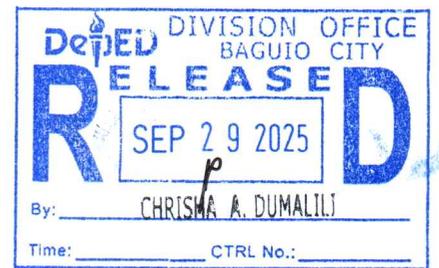




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



September 29, 2025

**DIVISION MEMORANDUM**

No. 603-2025

**CONDUCT OF 2025 DISTRICT ATHLETIC MEET**

To: Public and Private Elementary School Heads (District 5)  
Public and Private Secondary School Heads (District 5)  
All Other Concerned

1. In accordance with Division Memorandum 542, s. 2025, this Office, through the Curriculum Implementation Division – District Instructional Supervision – District 5, shall conduct its 2025 District Athletic Meet on October 3 – 15, 2025 on a staggered basis (after class), in various venues.
2. The activity aims to:
  - a) Encourage active participation, promote physical fitness, and a healthy lifestyle among learners;
  - b) Instill values, discipline, teamwork, sportsmanship, hard work, and perseverance;
  - c) Identify and select athletes to represent in higher-level sports meet competitions;
3. Athletes, coaches, co-coaches, technical officials, and other school personnel are expected to join the opening program on October 3, 2025, at Manuel Roxas Elementary School.
4. It is further advised that school-based sports activities and competitions must not disrupt the essential contact time between the teachers and learners, as stipulated in DepEd Order No. 9, s: 2005, Instituting Measures to Increase Engaged Time on Task and Ensuring Compliance Therewith.
5. Teaching and non-teaching personnel will be entitled to Compensatory Time Off (CTO)/Service Credits in accordance with DepEd Order No. 53, s. 2003 and CSC/DBM Joint Circular No. 2 series of 2004 for their services rendered on weekends and holidays during these activities.



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6. Travelling and other expenses during the conduct of the Cluster Meet shall be charged to local/SEF/school/PTA funds where applicable, subject to the usual accounting and auditing policies, rules, and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**CARMEL F. MERIS**  
OIC – Assistant Schools Division Superintendent 