



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



SEPTEMBER 12, 2025

**DIVISION MEMORANDUM**  
NO. 559-2025

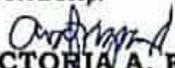
**DISTRICT PROFESSIONAL DEVELOPMENT PLANNING CUM LAC SESSION**

To: Public Elementary School Heads  
Public Secondary School Heads  
All Other Concerned

1. Pursuant to the provisions of Republic Act No. 10533 (*Enhanced Basic Education Act of 2013*) and DO 35, s. 2016 (*The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching*), this Office, through the Curriculum Implementation Division – District Instructional Supervision – District 5, shall conduct a **District Professional Development Planning Cum LAC Session** on September 15, 2025, 08:00 am at Sto. Tomas Elementary School.
2. The activity aims to:
  - a. Review the Strategic Development Plans of the schools;
  - b. Reorganize the district management committees;
  - c. Review the Instructional Supervisory plans vis-à-vis district and division targets.
3. All participants are expected to join the Flag Ceremony on September 15, 2025, 07:30 am at Sto. Tomas Elementary School.
4. Participants in this activity are the District 5 Public School Leaders, Head Teachers, Administrative Officers, and Project Development Officers.
5. Immediate and wide dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**ARMI VICTORIA A. FIANGAAN**  
Education Program Supervisor  
English