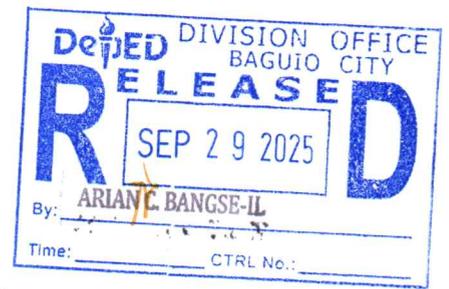




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



September 26, 2025

DIVISION MEMORANDUM

No. **601-2025**

CONDUCT OF DISTRICT 4 ATHLETIC MEET

To: Public Schools District Supervisor
Public and Private School Heads/Administrators
District Sports Coordinator
School Sports Coordinators and Coaches
All others concerned

1. In line with the conduct of Palarong Lungsod in November 2025, District 4 will hold its District Athletic Meet on October 2-4, 2025, in the different playing venues (Enclosure 1).
2. Opening program will be held at Mabini Elementary School on October 2, 2025, 8:00 am
3. All schools should bring their own banner.
4. The following guidelines are to be followed:
 - a. Coaches are requested to officiate during the game. The law of succession will be applied in the games so as to finish the game within the allotted time.
 - b. Athletes found to have violated the eligibility rules shall be disqualified from playing. The coach will be also liable for such action and will be banned from coaching.

Cut off age: Elementary: Born on or after January 1, 2013
Secondary: Born on or after January 1, 2008
 - c. Any inquiries and protest must be directed to the tournament managers in the form of formal letter duly signed by the protesting coach. Complaints from parents and supporters will not be entertained.
 - d. Papers of athletes must be submitted to the different tournament managers for screening on or before the game. Papers to prepare include the entry form (to be placed in front) athlete's record, parental consent, a photocopy of the NSO/PSA birth certificate, certificate of enrollment, and medical dental form for athletics and combative only. Papers should be placed alphabetically in a long folder with proper label.



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District 4 Athletic Meet 2025

Name of School

Event

Category

Name of coach

CP#

5. School personnel who will serve during the activity shall be entitled to service credits/compensatory overtime credits as per D.O. No. 542, s. 2025. and CSC DBM Joint Circular No. 2, s. 2004
6. Immediate and wide dissemination of this memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


CARMEL F. MERIS
OIC-Office of the Schools Div. Superintendent
OIC-Asst. Schools Div. Superintendent



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Enclosure 1

GENERAL SCHEDULE

	Events/No. of Athletes	Dates	Playing Venues	Tournament Manager/ Incharge	CP #
1.	Athletics 10 B/ 10 G	OCT. 2-4	Baguio Athletic Bowl	Daniel P. Salvador	09198426134
2.	Badminton 4B/ 4 G	OCT. 2-4	Dona Aurora Elementary School	Mary Jane N. Saob	09184058211
3.	Basketball 12 B/ 12 G	OCT. 2-4	DPS compound (Oct 2-3 only) Incase 2 days is not enough Oct 4 will be at Don Bosco	Bernardino M. Danglay	09602129356
4.	Baseball/Softball 12B/ 12G	OCT. 2-4	Baguio Athletic Bowl	Daniel Pagaduan	09219727765
5.	Chess 2B / 2G	OCT. 2-4	Mabini Elementary School	Ethel Loi Pagaduan	09286957448
6.	Football/Futsal 15 B / 10 G	OCT. 2-4	Melvin Jones Ground	Isidro Llaneta	09288554301
7.	Swimming 11B / 11G	OCT. 2-4	Baguio Swimming Pool	Jojie Carino Mylady Villafuerte	
8.	Table Tennis 8 B/ 8G	OCT. 2-4	Dona Nicasia Elem School	Jason P. Quinopez	0906130336
9.	Volleyball Sec. 12 B/ 12 G	OCT. 2-4	Don Bosco (October 4)	Henry S. Esquejo	09052952657
10.	Volleyball Elem. 12B / 12 G	OCT. 2-4	PFVR (October 2-3)	Arlon P. Parista	09103880565



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			8:00-4:00 only Plan B – Mabini Elementary school		
11.	Archery	Oct 2-4	Melvin Jones	Leslie Chomawin	
11.	All combatives, Sepak takraw dance sport, Lawn tennis, weightlifting	Straight to division meet. Please submit names to Alejo Pacalso for the official list of our district and for the t- shirt to be given by the city		Alejo L. Pacalso	09306661345
12.					
13.					
14.					