



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

August 1, 2025

ALICIA D. REFE

Alicia Refe Catering Services

Dear Ms. Refe:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Catering services for Camp Coordinator and Camp management training for School personnel on August 18-20, 2025** in the amount of PHILIPPINE PESOS **One Hundred Five Thousand Three Hundred Pesos Only (₱105,300.00)** inclusive of appropriate taxes, and fees, has been accepted.

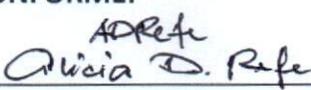
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)

 AUG 1 2025
(Date)

08/01/2025
pjn

DepEd, Division of Baguio

17

Supplier ALICIA REFE CATERING SERVICES	P.O. No. 2025-08-180
Address 93 Upper Engineers Hill, Baguio City	Date : August 4, 2025
TIN: 171-581-983-000	Mode of Procurement: Small Value Procurement -

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : Date of activity
Date of Delivery : date of activity	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
MEALS AND SNACKS (August 18 to 20, 2025)					
1		August 18, 2025 AM Snack: Tuna sandwich on whole wheat bread and Fresh calamansi juice Lunch: Grilled chicken inasal, Steamed rice, Pinakbet (mixed vegetables), soup, Banana (saba), Bottled water PM Snack: Ginataan and Juice	78	450.00	35,100.00
2		August 19, 2025 AM Snack: Cheese pandesal and Hot chocolate Lunch: Sweet and sour fish fillet, Garlic rice, pinikpikan with soup, Chopsuey, Pineapple slices, bottled water PM Snack: Turon (2 pc per pax) with gulaman drink	78	450.00	35,100.00
3		August 20, 2025 AM Snack: Chicken empanada with fresh juice Lunch: Beef mechado, Steamed rice, Ginisang pechay with tofu, birds nest soup, Watermelon slices, Bottled water PM Snacks: Spaghetti (Filipino- style) and fresh fruit juice	78	450.00	35,100.00
		***Supplier will provide free flowing water and brewed coffee for the whole duration ***Supplier should be willing to bill according to actual number of pax. The actual no. of pax shall be given 3 days before the activity. ***Venue: SDO Baguio City Training Hall 1			
		NOTHING FOLLOWS			

Catering services for Camp Coordinator and Camp management training for School personnel on August 18-20, 2025					
				TOTAL	105,300.00

Total Amount in Words: One Hundred Five Thousand Three Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Alicia D. Refe
 ALICIA REFE CATERING SERVICES
08-04-2025
 Date

Very truly yours,


SORAYA T. FACULO Ph.D. CESO VI
 Schools Division Superintendent

Fund Cluster: <u>01</u>	ORS/BURS No: <u>2025-08-01594</u>
Funds Available : <u>₱ 105,300.00</u>	Date of the ORS/BURS: <u>08/12/25</u>
 LILIBETH G. DEGSI Accountant III	Amount: <u>105,300.00</u>



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

August 5, 2025

ALICIA D. REFE

Alicia Refe Catering Services

Dear Ms. Refe:

This refers to our award of contract to your company for the **Procurement of Catering services for Camp Coordinator and Camp management training for School personnel on August 18-20, 2025** in the amount of PHILIPPINE PESOS **One Hundred Five Thousand Three Hundred Pesos Only (₱105,300.00)** inclusive of appropriate taxes and fees.

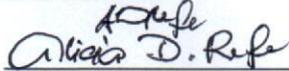
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:


Alicia D. Refe

(Signature Over Printed Name)

08-12-2025
(Date)

08/05/2025
pjn



Republic of the Philippines
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
RESOLUTION NO. 207, S. 2025

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ALICIA REFE CATERING SERVICES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Catering services for Camp Coordinator and Camp management training for School personnel** with an Approved Budget for the Contract (ABC) of **One Hundred Forty Thousand four Hundred pesos only (₱140,400.00)** (Annex A);

WHEREAS on July 9, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
ALICIA REFE CATERING SERVICE	₱ 105,300.00
ANAYAIS CATERING SERVICES	₱ 107,406.00
ERUNDINA FLODELIZA FOOD SERVICES	₱ 89,700.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:0

Supplier/Distributors	Non-Compliance
ERUNDINA FLOEDELIZA FOOD SERVICES	Incomplete Quote of PM Snack

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **ALICIA REFE CATERING SERVICES** and submitted on July 31, 2025 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **ALICIA REFE CATERING SERVICES** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

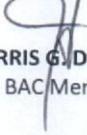
NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **ALICIA REFE CATERING SERVICES** for the **Procurement of Catering services for Camp Coordinator and Camp management training for School personnel** in the amount of **One Hundred Five Thousand Three Hundred Pesos Only (₱105,300.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 31st day of July, 2025, at the Baguio Division Office Conference Hall, Baguio City.


CARMEL F. MERIS
 BAC Chairperson


NIÑO TIBANGAY
 BAC Vice-Chairperson


ATTY. ANNETTE L. DOYAOEN
 BAC Member

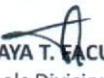

HARRIS G. DIZON JR.
 BAC Member


NIEVES D. EBANIO
 BAC Member


MARY JANE M. MALIHOD
 BAC Member


MARILYN S. API-IT
 BAC Member

APPROVED:


SORAYA T. TACULO, PhD, CESO VI
 Schools Division Superintendent
 Approved on _____
 (date of approval)

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER		
				ALICIA REFE CATERING SERVICES	ANAYA'S CATERING SERVICES	ERUNDINA FLORDELIZA FOOD SERVICES
			MEALS AND SNACKS (August 18 to 20, 2025)			
1	pax	78	August 18, 2025 AM Snack: Tuna sandwich on whole wheat bread and Fresh calamansi juice Lunch: Grilled chicken inasal, Steamed rice, Pinakbet (mixed vegetables), soup, Banana (saba), Bottled water PM Snack: Ginataan and Juice	35,100.00	35,802.00	23,400.00
2	pax	78	August 19, 2025 AM Snack: Cheese pandesal and Hot chocolate Lunch: Sweet and sour fish fillet, Garlic rice, pinikpikan with soup, Chopsuey, Pineapple slices, bottled water PM Snack: Turon (2 pc per pax) with gulaman drink	35,100.00	35,802.00	35,100.00
3	pax	78	August 20, 2025 AM Snack: Chicken empanada with fresh juice Lunch: Beef mechado, Steamed rice, Ginisang pechay with tofu, birds nest soup, Watermelon slices, Bottled water PM Snacks: Spaghetti (Filipino- style) and fresh fruit juice	35,100.00	35,802.00	31,200.00
			***Supplier will provide free flowing water and brewed coffee for the whole duration ***Supplier should be willing to bill according to actual number of pax. The actual no. of pax shall be given 3 days before the activity. ***Venue: SDO Baguio City Training Hall 1			
			NOTHING FOLLOWS			
			TOTAL	105,300.00	107,406.00	89,700.00
						*Incomplete quote of PM Meals

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

BAC Members:

OB
NIÑO M. TIBANGAY
 BAC Vice-Chairperson

an
ATTY. ANNETTE L. DOYAOEN
 Member

Ar
NIEVES D. EBANIO
 Member

H
HARRIS G. DIZON JR.
 Member

Canvasser

MJM
MARY JANE M. MALIHOD
 Member

API
MARILYN S. API-IT
 Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

CM
CARMEL F. MERIS
 BAC CHAIRPERSON