



Republic of the Philippines

## Department of Education

CORDILLERA ADMINISTRATIVE REGION

**SCHOOLS DIVISION OF BAGUIO CITY**

### NOTICE OF AWARD

**August 22, 2025**

**ARTHUR B. LICYAYO JR.**

Anaya's Catering Services  
Baguio City

Dear Mr. Licayayo:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Conduct of Division Learning Action Cell on Comprehensive Rapid Literacy Assessment on August 28, 2025** in the amount of PHILIPPINE PESOS **Forty Nine Thousand Nine Hundred Pesos Only (₱49,900.00)** inclusive of appropriate taxes, and fees, has been accepted.

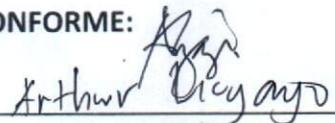
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

8-22-25  
\_\_\_\_\_  
(Date)

08/22/2025  
vgc

DepEd, Division of Baguio

LOT

Supplier <b>ANAYA'S CATERING SERVICES</b>	P.O. No. 2025-08-206
Address Baguio City	Date : August 26, 2025
TIN: 941-790-652	Mode of Procurement: Small Value Procurement -

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : day before Activity date
Date of Delivery : August 28, 2025	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	AM Snack: Carrot cake with 250 ml bottled water	100	100.00	10,000.00
2	pax	Lunch: Nilagang baka with vegetables, grilled blue marlin/salmon, medium size pear/apple, rice and 350 ml bottled water	100	299.00	29,900.00
3	pax	PM Snack: Cinamon roll and 350 ml bottled water	100	100.00	10,000.00
		**With overflowing coffee and drinking water			
		***NOTHING FOLLOWS***			

Meals and Snacks for the conduct of Division Learning Action Cell on Comprehensive Rapid Literacy Assessment on August 28, 2025

TOTAL 49,900.00

Total Amount in Words: Forty Nine Thousand Nine Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ANAYA'S CATERING SERVICES

Date

Very truly yours,

SORAYA T. FACULO Ph.D. CESO VI  
Schools Division Superintendent

Fund Cluster: 01	ORS/BURS No: 2025-08-01682
Funds Available : ₱ 49,900.00	Date of the ORS/BURS: 8/28/25
LILIBETH G. DECSI Accountant III	Amount: 49,900.00



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE TO PROCEED**

August 27, 2025

**ARTHUR B. LICYAYO JR.**  
Anaya's Catering Services  
Baguio City

Dear Mr. Licayayo:

This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Conduct of Division Learning Action Cell on Comprehensive Rapid Literacy Assessment on August 28, 2025** in the amount of PHILIPPINE PESOS **Forty Nine Thousand Nine Hundred Pesos Only (₱49,900.00)** inclusive of appropriate taxes and fees.

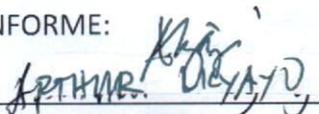
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)  
8-27-25  
\_\_\_\_\_  
(Date)

08/27/2025  
vgc



**Republic of the Philippines**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RESOLUTION NO. 236, S. 2025**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ANAYA’S CATERING SERVICES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and Snacks for the Conduct of Division Learning Action Cell on Comprehensive Rapid Literacy Assessment** with an Approved Budget for the Contract (ABC) of **Sixty Thousand Pesos Only (₱60,000.00)** (Annex A);

**WHEREAS** on August 8, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ANAYA’S CATERING SERVICES	₱ 49,900.00
GABLETS CATERING SERVICES	₱ 58,800.00
FOOD SERVICES	₱ 60,000.00
NEWTOWN PLAZA HOTEL CORP.	₱ 90,000.00

**WHEREAS** per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
NEWTOWN PLAZA HOTEL CORP.	Quote Above ABC

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **ANAYA’S CATERING SERVICES** and submitted on August 20, 2025 at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description that they have submitted, **ANAYA’S CATERING SERVICES** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder for;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **ANAYA’S CATERING SERVICES** for the **Procurement of Meals and Snacks for the Conduct of Division Learning Action Cell on Comprehensive Rapid Literacy Assessment** in the amount of **Forty Nine Thousand Nine Hundred Pesos Only (₱49,900.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 22<sup>nd</sup> day of August, 2025, at the Baguio Division Office Conference Hall, Baguio City.

**CARMEL F. MERIS**  
 BAC Chairperson

**NIÑO TIBANGAY**  
 BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAOEN**  
 BAC Member

**HARRIS G. DIZON JR.**  
 BAC Member

**NIEVES D. EBANIO**  
 BAC Member

**MARY JANE M. MALIHOD**  
 BAC Member

**MARILYN S. API-IT**  
 BAC Member

**APPROVED:**  
  
**SORAYA T. FACULO, PhD, CESO VI**  
 Schools Division Superintendent  
 Approved on \_\_\_\_\_  
 (date of approval)

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **August 14, 2025** at DepEd, Baguio City Division.,

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				ANAYA'S CATERING SERVICES	GABLETS CATERING SERVICES	FOOD SERVICES	NEWTOWN PLAZA HOTEL CORP.
1	pax	100	AM Snack: Carrot Cake with 250 ml bottled water	10,000.00	10,000.00	10,000.00	15,000.00
2	pax	100	Lunch: Nilagang baka with vegetables, grilled blue marlin/salmon, medium size pear/apple, rice and 350 ml bottled water	29,900.00	38,800.00	40,000.00	60,000.00
3	pax	100	PM Snack: Cinamon roll and 350 ml bottled water	10,000.00	10,000.00	10,000.00	15,000.00
			* With overflowing brewed coffee and drinking water.				
			***NOTHING FOLLOWS***				*QUOTE ABOVE ABC
			<b>TOTAL</b>	<b>49,900.00</b>	<b>58,800.00</b>	<b>60,000.00</b>	<b>90,000.00</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

**NIÑO M. TIBANGAY**

BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAEN**

Member

**NIEVES D. EBANIO**

Member

**HARRIS G. DIZON JR.**

Member

**MARY JANE M. MALIHOD**

Member

**MARILYN S. API-IT**

Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

**CARMEL F. MERIS**

BAC CHAIRPERSON