



Republic of the Philippines

## Department of Education

CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

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### NOTICE OF AWARD

August 12, 2025

**CHERRYBETH T. BATUNA**  
Anaya's Catering Services

Dear Ms. Batuna:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Development and Quality Assurance of Local Stories on August 16-17, 2025** in the amount of PHILIPPINE PESOS **Fifty Nine Thousand Nine Hundred Six Pesos Only (₱59,906.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

8-12-25

(Date)

08/12/2025  
pjn

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# PURCHASE ORDER

DepEd, Division Office Baguio

Supplier <b>ANAYA'S CATERING SERVICES</b>	P.O. No. 2025-08-190
Address Marcos Highway, Baguio City	Date : August 13, 2025
TIN: 941-790-652	Mode of Procurement: Small Value Procurement -

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : day of activity
Date of Delivery : August 16 and 17, 2025	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Day 1 AM Snack: Banana or Carrot Cake, 350 ml bottled water Lunch: 1 cup rice, fried boneless, pork sinigang or beef nilaga, mixed fruits & 500 ml bottled water PM Snack: Toasted siopao with 220 ml canned pineapple/mango juice	77	389.00	29,953.00
1	pax	Day 2 AM Snack: Ensaymada and Pineapple Juice in Can 220 ml Lunch: Tinola, fried fish (medium-large size), 1 cup rice, medium banana and 500 ml bottled water PM Snack: Pancit bihon with 220 ml canned pineapple/mango juice	77	389.00	29,953.00
		***NOTHING FOLLOWS***			

**Meals and Snacks for the Development and Quality Assurance of Local Stories on August 16-17, 2025**

<b>Total Amount in Words: Fifty Nine Thousand Nine Hundred Six Pesos Only</b>	<b>TOTAL</b>	<b>59,906.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ANAYA'S CATERING SERVICES

8-13-25

Date

Very truly yours,

SORAYA T. FACULO PhD. CESO VI  
Schools Division Superintendent

Fund Cluster: 01	ORS/BURS No: 2025-08-01634
Funds Available : 59,906.00	Date of the ORS/BURS: 08/15/25
LILIBETH G. DECSI Accountant III	Amount: 59,906.00

**COMMISSION ON AUDIT**  
Office of the Auditor  
DepEd, Division Office Baguio

**RECEIVED**  
Aug 18 2025  
BAGUIO CITY



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

***NOTICE TO PROCEED***

August 14, 2025

**CHERRYBETH T. BATUNA**  
Anaya's Catering Services

Dear Ms. Batuna:

This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Development and Quality Assurance of Local Stories on August 16-17, 2025** in the amount of PHILIPPINE PESOS **Fifty Nine Thousand Nine Hundred Six Pesos Only (P59,906.00)** inclusive of appropriate taxes and fees.

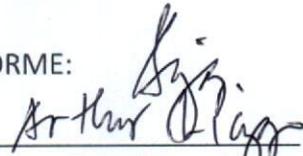
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

08/14/2025  
pjn



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Republic of the Philippines  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
RESOLUTION NO. 220, S. 2025

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ANAYA’S CATERING SERVICES**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and Snacks for the Development and Quality Assurance of Local Stories** with an Approved Budget for the Contract (ABC) of **Sixty One Thousand Seven Hundred Fifty Four Pesos Only (P61,754.00)** (Annex A);

WHEREAS on July 29, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
ANAYA’S CATERING SERVICES	₱ 59,906.00
ERUNDINA FLORDELIZA	₱ 73,150.00
H100 ECOLODGE	₱ 92,400.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
ERUNDINA FLORDELIZA	Quote Above ABC
H100 ECOLODGE	Quote Above ABC

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **ANAYA’S CATERING SERVICES** and submitted on August 11, 2025 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **ANAYA’S CATERING SERVICES** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **ANAYA’S CATERING SERVICES** for the **Procurement of Meals and Snacks for the Development and Quality Assurance of Local Stories** in the amount of **Fifty Nine Thousand Nine Hundred Six Pesos Only (P59,906.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 11<sup>th</sup> day of August, 2025, at the Baguio Division Office Conference Hall, Baguio City.

  
CARMEL F. MERIS  
BAC Chairperson

NIÑO TIBANGAY  
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN  
BAC Member

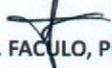
  
HARRIS G. DIZON JR.  
BAC Member

  
NIEVES D. EBANIO  
BAC Member

  
MARY JANE M. MALIHOD  
BAC Member

  
MARILYN S. API-IT  
BAC Member

APPROVED:

  
SORAYA T. FACULO, PhD, CESO VI  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)



Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **July 5, 2025** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				ANAYA'S CATERING SERVICES	ERUNDINA FLODELIZA	H100 ECOLODGE
1	Pax	77	Day 1 AM Snack: Banana or Carrot Cake, 350 ml bottled water Lunch: 1 cup rice, fried boneless, pork sinigang or beef nilaga, mixed fruits & 500 ml bottled water PM Snack: Toasted siopao with 220 ml canned pineapple/mango juice	29,953.00	38,500.00	46,200.00
2	Pax	77	Day 2 AM Snack: Ensaymada and Pineapple Juice in Can 220 ml Lunch: Tinola, fried fish (medium-large size), 1 cup rice, medium banana and 500 ml bottled water PM Snack: Pancit bihon with 220 ml canned pineapple/mango juice	29,953.00	34,650.00	46,200.00
***NOTHING FOLLOWS***						
<b>TOTAL</b>				<b>59,906.00</b>	<b>73,150.00</b>	<b>92,400.00</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

**NIÑO M. TIBANGAY**

BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAOEN**

Member

**NIEVES D. EBANIO**

Member

**HARRIS G. DIZON JR.**

Member

**MARY JANE M. MALIHOD**

Member

**MARILYN S. API-IT**

Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

**CARMEL F. MERIS**

BAC CHAIRPERSON