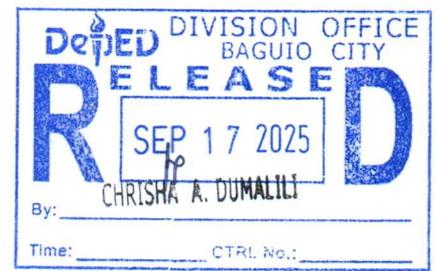




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



17 September 2025

OFFICE MEMORANDUM

No. **074,2025**

PERSONNEL TO REVIEW THE SIX YEAR DEVELOPMENT PLAN OF THE ARTS AND SPORTS HIGH SCHOOL

To : OIC- Assistant Schools Division Superintendent
 Technical Working Group- Arts and Sports High School
 Jayrerose S. Guevara, PSDS
 Rosanna D. Dizon, PSDS
 All Others Concerned

1. Relative to the approval of Republic Act 12118 and Republic Act 12119 otherwise known as the Baguio City Sports High School and Baguio City School for the Arts, this Office drafted the 6-year development plan. In connection and to ensure compliance with technical writing standards, this Office designates Ms. Jayrerose S. Guevarra and MS. Rosanna D. Dizon to review the 6-year development plan.

2. Below is the term of reference in reviewing the development plan

Name	Terms of Reference
Jayrerose S. Guevarra, PSDS	<ul style="list-style-type: none"> Check and suggest refinement on the technical writing of the Development Plan of the Baguio City Arts High School in compliance with DepEd Order 30, s. 2019 titled "DepEd Manual of Style (DMOS)" Submit comments and suggestions to the TWG secretariat on September 22, 2025
Rosanna D. Dizon, PSDS	<ul style="list-style-type: none"> Check and suggest refinement on the technical writing of the Development Plan of the Baguio City Sports High School in compliance with DepEd Order 30, s. 2019 titled "DepEd Manual of Style (DMOS)" Submit comments and suggestions to the TWG secretariat on September 22, 2025

3. Both personnel will be given compensatory overtime credits if they work during weekends for as long as they submit work plan and accomplishment report. Daily time record is no longer required.

4. Immediate dissemination of this Memorandum to all concerned is desired


SORAYA T. PACULO PhD, CESO VI
 Schools Division Superintendent



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