



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: SGOD/N. Tibangay
Address:	PR No.: 2025-09-234
Telephone No.:	Quotation No.: 2025-09-236
e-Mail:	Date: September 25, 2025
Delivery Period:	ABC: 125,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 24, 2025 @ 9am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.


CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	10	Units	Van rental 10-12 seating capacity Route: SDO Baguio to SM MOA and vice versa Daye: October 6, 2025 (round trip) Must be in good condition Inclusive of driver and gasoline Pick-up time: 3:00am @ Division Office	12,500.00		



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			Departure: Manila: 5:30pm			
					TOTAL	
Purpose: Procurement of van rental for SDO Baguio delegates for the conduct of National Teachers' Day on October 6, 2025						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: