



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID
Address:	PR No.:2025-09-225
Telephone No.:	Quotation No.: 2025-09-223
e-Mail:	Date: September 15, 2025
Delivery Period:	ABC: 39,400.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 19, 2025 2<sup>9</sup>am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPs registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	197	Pax	Training kit 1. Tote bag, black, canvas with Cordilleran accent (unisex) size 12-inch x 15 inch 2. Steno notebook, 40 leaves 3. Ballpen black	200.00		
					<b>TOTAL</b>	



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Purpose: Procurement of training kits for the conduct of capability building for key stage 1 teachers under ARAL program

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

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\_\_\_\_\_  
Date/Telephone No.

Canvassed by: