



**Republic of the Philippines**  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/A. Doyaoen
Address:	PR No.: 2025-09-229
Telephone No.:	Quotation No.: 2025-09-234
e-Mail:	Date: September 24, 2025
Delivery Period:	ABC: 51,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 26, 2025 @ 9am

**Failure to submit this on or before the due date aforstated will be a ground for disqualification.**

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Cost	Unit Price	Total Price
1	15	Pax	AM Snacks, Lunch and PM Snacks for Bid Opening	600.00		
2	15	Pax	AM Snacks, Lunch and PM Snacks for BAC Regular Meeting in October, 2025	600.00		
3	15	Pax	AM Snacks, Lunch and PM Snacks for BAC Regular Meeting in November, 2025	600.00		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph



DepEd Tayo Baguio City



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4	15	Pax	AM Snacks, Lunch and PM Snacks for BAC Regular Meeting in December, 2025 BAC Secretariat Bi-Monthly Meeting	600.00		
5	10	Pax	AM Snacks, Lunch and PM Snacks for the bi-monthly meeting in October, 2025 (2 meetings x 5 pax)	600.00		
6	10	Pax	AM Snacks, Lunch and PM Snacks for the bi-monthly meeting in November, 2025 (2 meetings x 5 pax)	600.00		
7	5	Pax	AM Snacks, Lunch and PM Snacks for the bi-monthly meeting in December, 2025	600.00		
					<b>TOTAL</b>	
Purpose: Procurement of meals and snacks for the pre-bid conference BAC monthly meetings and BAC secretariat bi-monthly meetings for the month of October, November and December 2025						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

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\_\_\_\_\_  
Date/Telephone No.

Canvassed by: