



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division of Baguio City  
**PINSAO ELEMENTARY SCHOOL**

## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60 Revised on May 24, 2004

Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date received by the Supplier: \_\_\_\_\_

Requesting Unit: **PINSAO ELEMENTARY SCHOOL**

PR No.: 2025-10-28

Quotation No.: 2025-10-23

Date: October 27, 2025

ABC: **Php 185,400.00**

Please quote your lowest price on the item/s listed subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **5:00pm of October 30, 2025**.

  
**BEBERIO G. LENGWA**  
 Bids and Awards Committee Chairman

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGeps registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- Submit RFQ together with the requirements.
- Entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within 10 Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	379	pc	2-in-1 PVC quick ceiling panel, 250mm x 2900mm, white		
2	51	pc	Double metal furring, 0.6mm x 19 mm x 50 mm x 5m		
3	18	pc	Carrying channel, metal, 12mm x 38mm x 0.5mm x 5m		
4	18	pc	Molding cornice, wood, 1" x 2" x 10ft		
5	10	pc	PVC H-clip/ceiling connector		
6	25	pc	GI square steel metal tube, 2" x 2" x 6m		
7	2	pc	Paint brush, 2"		
8	1	pc	Wood paint, choco brown, 1 galloon		
9	4	set	Sliding Window, aluminum with hamba and screen, 46" x 7'		
			**Inclusive of delivery fee		
			**All items should be delivered at Pinsao Elementary School		
				<b>TOTAL</b>	

**Purpose:** Procurement of supplies and materials for the clean-up and minor repair of classrooms affected by typhoons

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

**Additional Notes:**

1. Supplier shall deliver the item to the school within the delivery period.
2. Supplier can attach picture or indicate brand of the offered item.
3. Bidders may submit their quotations through our email at pinsaoelementary@gmail.com.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/ Telephone No.

Canvassed by:

  
**Alma G. Hull**