



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

October 10, 2025

DIVISION MEMORANDUM

No. 650-2025

CONDUCT OF MODULE 6- KNOWLEDGE BUILDING PROGRAM FOR MASTER TEACHERS

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Others Concerned

1. Relative to the ongoing conduct of Knowledge Building Program for Master Teachers, this Office through the School Governance and Operations Division (SGOD)-Human Resource Development Section (HRDS) shall conduct the Module 6 of the course titled **“Cross Regional Learning Visit on the Revised K to -10 Implementation”** to be held at the Schools Division of Ilocos Norte (SDOIN), Laoag City on **October 14-16, 2025**.

2. The objectives of the activity are as follows:
- 2.1. Observe effective implementation practices of the K to 10 Curriculum in the Schools Division of Ilocos Norte which is known for its excellence in instructional supervision.
 - 2.2. Be engaged in the conduct of classroom observations of SDOIN teachers and how these support teacher development and instructional improvement.
 - 2.3. Adopt best practices to be presented to enhance teaching and learning outcomes.

3. Participants in the activity are:

SDS/Chief ES	2
KBP Participants	81
HRDS & other TWG	3
PSDSs/EPSS/School Heads	14
Total	100

4. In preparation for this upcoming event, the KBP participants are requested to convene for a meeting/orientation on October 10, 2025, 3:30 pm at DO Training Hall.

5. The expenses incurred relative to the conduct of this activity shall be charged against HRTD funds subject to the usual accounting and auditing rules and regulations.



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6. For reference, the following enclosures are attached:
Enclosure 1: Matrix of Activities
Enclosure 2: List of Participants
7. This Memorandum shall serve as Travel Authority of the participants.
8. Immediate dissemination and compliance of this Memorandum is required.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:

CARMEL F. MERIS
OIC- Assistant Schools Division Superintendent



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Enclosure I.

MATRIX OF ACTIVITIES

DAY 1- OCTOBER 14			
TIME	ACTIVITIES	VENUE	FOCAL/S
7:00-8:00am	Assembly	PFVR Grounds	Transportation Committee c/o S. Bab-anga
8:00-2:00 pm	Travel time		
2:00-3:00 pm	Check-in/Registration /Attendance	Aloha 808 Function Hall	HRDS, SMME & PSDSs
3:00-5:00 pm	Opening Program/Orientation Level of Expectation	Aloha 808 Hotel Ilocos Norte	PMT
Day 2- October 15			
8:00-12:00	1. School Visit 2. Demo Teaching 3. Sharing of Instructional Leadership and Sports Development by Master Teachers and Supervisor in Charge	Elementary Group: Pasuquin Central School	Pasuquin ES School Head Group Leaders: J. Sannad J. Guevarra, N. Dumalili
		Secondary Group: Ilocos Norte Agricultural College	School Head Ilocos Norte Agricultural College Group Leaders: N. Tibangay R. Marzo S. Bugtong
12:00-1:00 Lunch – Aloha 808			
1:30-5:00 pm	1. School Visit 2. Demo Teaching 3. Sharing of on Instructional Leadership by Master Teacher and Supervisor in Charge	Elementary Group: San Nicolas ES	School Heads San Nicolas ES and NHS
		Secondary Group: San Nicolas National High School	
October 16			
8:00-10:00	MOL	Aloha 808 Function Hall	Secondary Group
	Action Steps Processing of the school visit and demo teaching		NINO M. TIBANGAY CES-SGOD & PSDSs
	Evaluation		SMME
10:00-11:00	Closing Program		Elementary Group
1:00 pm	<i>Home Sweet Home</i>		



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Enclosure 2: List of Participants

Group 1

NO.	NAME	SCHOOL	POSITION
GROUP 1- SECONDARY			
1	Agosto A. Longboan	BCHS	MT-I
2	Alan Litaoen	BCHS	MT-I
3	April Lorraine P. Agustin-Verdejo	Bakakeng NHS	MT-II
5	Ariel Mayocycoc	INHS	MT-I
6	Augustino C. Adiwang	Santo Tomas National High School	MT-I
7	Arnold S. Cayso	PCNHS	MT-I
8	Beverly Pearl B. Paleyan	Pinsao National High School	MT-I
9	Chadrey T. Madume	Elpidio R. Quirino ES	MT-I
10	Conception T. Beray	PCNHS	MT-II
11	Cristina P. Acosta	Magsaysay National High School	MT-I
12	Dindo Umandam	Joaquin Smith National High School	MT-I
13	Diony Awas	PCNHS	MT-I
14	Everlita L. Pundo	INHS MT-I	MT-I
15	Grace L. Santos	Fort del Pilar National High School	MT-I
16	Harrison D. Lisnang	Pines City National High School-Senior High	MT-I
17	Jessica F. Ruiz	Magsaysay National High School	MT-II
18	Joel A. Hinay	INHS	MT-I
19	Jorgette S. Lampuyas	INHS	MT-I
20	Lanie B. Dalingay	BCHS	MT-I
21	Leony Loyosen	Magsaysay National High School	MT-II
22	Lilia Mayapit	Pinsao National High School	MT-I
23	Lorenlyn Fernandez Biadno	INHS	MT-I
24	Luzuiminda Larry T. Ablao	BCHS	MT-I



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25	Ma. Cecilia C. Moncada	Roxas National High School	MT-I
26	Maria Teresa C. Dauz	PCNHS	MT-I
27	Marlene Basungit	INHS	MT-I
28	Marilou D. Lagoy-yo	Pinsao NHS	MT-I
29	Marisa G. Dacpano	Santo Tomas National High School	MT-I
30	Marez Kristine R. Domalleg	Dominican-Mirador NHS	MT-I
31	Mary Jane M. Reyes	BCHS	MT-I
32	Meriam E. Gao-ay	PINES CITY NHS	MT-I
33	Merle S. Garcia	BCHS	MT-I
34	Nelly B. Balandi	DANHS	MT-I
35	Odessa R. Duping	Joaquin Smith National Smith High School	MT-I
36	Pauline S. Punasen	Mil-an NHS	MT-I
37	Precila L. Mayanggao	Roxas National	MT-II
38	Rose Marie C. Vinluan	BCHS	MT-I
39	Rosemarie Kidian	INHS	MT-I
40	Rufina C. Isiguen	Quezon Hill NHS	MT-I
41	Shalin Francin E. Angcaway	Baguio City High School	MT-I
42	Thomas Pedro M. Milanes	Roxas NHS	MT-I
43	Valentina A. Castro	Magsaysay National High School	MT-II
44	Vanessa L. Abubo	BCHS	MT-I
45	Veronica P. Daisa	Mil-an NHS	MT-I
46	Wagner P. Dionisio	BCNHS	MT-II
TEAM LEADERS			
47	Nino Tibangay	SGOD	Chief ES
48	Rosiebeel Marzo	CID	PSDS
49	Samuel Bab-anga	SGOD	EPS II
GROUP 2- ELEMENTARY			
1	Angelbert Antonio Pednga	Mabini Elementary School	MT-I
2	Arlene F. Compay	SPED	MT-I
3	Claire C. Poyongan	Kias Elementary School	MT-I
5	Jessica S. Moc-eng	BCS	MT-I
6	Esperanza L. Rodriguez	Dontogan Elem. School	MT-I
7	Ethel Loi Mae D. Pagaduan	Dona Aurora Elementary School	MT-I
9	George B. Vidal Jr.	Quirino Hill Elementary School	MT-II



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10	Gertrudes Soliven	DAHVES	MT-I
11	Cherryl S. Madume	SCHESS	MT-I
12	Danilo Bambico	SPED	MT-I
13	Gertrudes Soliven	DAHVES	MT-I
14	Helen O. Danigos	San Vicente Elementary School	MT-I
15	Hilarda P. Commiting	Pacday Quinio Elementary School	MT-I
16	Jayson P. Sudicalan	SPED	MT-I
17	Jenny Ann A. Rosete	Bonifacio Elementary School	MT-I
18	Jenny B. Gumabay	Mabini Elementary School	MT-I
19	Jesusa P. Rosario	MARES	MT-I
20	Josephine D. Lata	Loakan ES	MT-I
21	Julian Jr. J Alcabedos	STES	MT-1
22	Linda B. Longay	Baguio Central School	MT-1
23	Liza L. Polled	GES	MT-1
24	Lynette Clemente	Dontogan ES	MT-1
25	Marissa C. De Guzman	BCS	MT-1
26	Menardo Balatico	JPLES	MT-1
27	Mercy P. Manzano	Quirino Hill ES	MT-1
28	Michel Buguelles Buclao	Baguio Central School	MT-1
29	Nellie D. Domngal	Pinget Elementary School	MT-1
30	Olivia P. Balsino	Loakan ES	MT-1
31	Perla A. Enomis	Baguio Central School	MT-I
32	Roselyn Ann Castro Lapeña	Kias Elementary School	MT-I
33	Susan Marie A. Bacolong	Josefa Carino ES	MT-I
34	Sylvia Buyuccan Pitpitunge	San Luis ES	MT-I
35	Lydia L. Chaguna	Fort Del Pilar ES	MT-I
36	Sebia Palangeo	Fairview ES	MT-1
TEAM LEADERS			
36	Mary Libeney Sito	SGOD	Medical Officer III
37	Jayrerose Guevarra	CID	PSDS
38	Nancy B. Dumalili	CID	PSDS
39	Jovelyn T. Balantin	SGOD	SEPS



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SCHOOL HEADS/HEAD TEACHER

1	Samuel Lachica	Mabini ES	Head Teacher III
2	Jesusa Yadao	Joaquin Smith NHS	Principal-II
3	Jenny Concepcion	Rizal NHS	Head Teacher I
4	Joseph Estigoy	E. Quirino ES	P-IV
5	Brenda Contada	Irisan NHS	Head Teacher III
6	Alice Masidong	Pinget ES	P-I
7	Maria Palsi	Quezon Hill ES	P-II
8	Gloria Catiyan	A. Tabora	P-I
9	Benjie Nicolas	School Head	Hillside NHS
10	Johnny Kidian	P-I	Pinget NHS
11	Sherwin Fernando	P-I	Dominican NHS

TECHNICAL WORKING GROUP

NO.	NAME	POSITION	OFFICE	ROLE/DESIGNATION
1	Soraya T. Faculo	SDS	OSDS	Consultant
2	Carmel F. Meris	ASDS	OSDS	Consultant, PDC Chair
3	Nino Tibangay	CES	SGOD	Chair- Logistics
4	Jovelyn T. Balantin	SEPS-HRDS	SGOD	Over all Coordinator/Program Focal/Logistics
5	Samuel F. Bab-anga	EPS-II	SGOD	Transportation Comm. Chair/Program
6	Mary Libeney Sito	Medical Officer III	SGOD/PCNHS	Welfare Officer/ Inspector
7	Asuncion Saguid	SEPS-M&E	SGOD	M and E/Inspector