



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

October 14, 2025

Division Memorandum
 No.: 657-2025

**SERIES OF ACTIVITIES ON THE ADMINISTRATION OF EARLY LANGUAGE,
 LITERACY AND NUMERACY ASSESSMENT**

To: Assistant Schools Division Superintendent
 Curriculum Implementation Division Chief
 School Governance and Operations Division Chief
 Public School District Supervisors
 Education Program Supervisors
 Public Elementary School Heads
 All other concerned

1. The Department of Education - Bureau of Education Assessment through the Curriculum Implementation Division will administer Early Language, Literacy and Numeracy Assessment (ELLNA) to Grade 4 Learners in all public schools for School Year 2025-2026.
2. In relation hereto, please be advised on the series of activities regarding the administration of the said assessment.
 - a. November 3, 2025 @ 1:00 pm – conduct of orientation of school heads at the PFVR.
 - b. November 4, 2025 – Distribution of testing materials
 - c. November 5, 2025 – Administration of the assessment in the schools.
3. The series of activities aims to:
 - a. Ensure successful implementation of the ELLNA 2025;
 - b. Equip field testing personnel with the necessary skills and knowledge for the standardized administration of the assessment.

4. All the following identified participants are required to attend.

Participants	Number
1. SDS	1
2. CID Chief	1
3. Elementary School Heads	45
4. Division TWG	
Division Testing Coordinator	1
Support Staffs	3

5. For queries and clarifications, please contact Juliet C. Sannad, Chief-EPS, Curriculum Implementation Division through the office phone number: 619-3491.
6. Dissemination of this memorandum to all concerned is desired.

SORAYA T. FACULO, PhD, CESO V
 Schools Division Superintendent



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MATRIX OF ACTIVITIES

Activity: Orientation on the Administration of Early Language, Literacy and Numeracy Assessment (ELLNA)
Date and Time: November 3, 2025 @ 1:00 pm
Venue: PFVR

Activity	Person in Charge
Nationalistic Song	AVP, c/o ICT
Prayer	AVP, c/o ICT
Statement of Purpose and Opening Remarks	JULIET C. SANNAD EdD Chief EPS – CID
Message	SORAYA T. FACULO PhD, CESO V Schools Division Superintendent
Orientation on the Administration of ELLNA	REY D. GAPASIN Division Testing Coordinator
Health Break	Caterer
Open Forum	Facilitator
Facilitator	Samuel Lachica