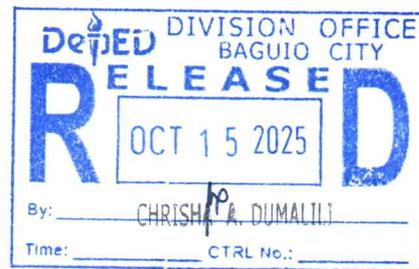




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



15 October 2025

DIVISION MEMORANDUM

No. **659-2025**

**REITERATION OF DEPED ORDER 5, S. 2024
(RATIONALIZATION OF TEACHERS' WORKLOAD AND PAYMENT OF
TEACHING OVERLOAD)**

To : OIC-Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This is to reiterate the provisions of DepEd Order 5, s. 2024 titled "Rationalization of Teachers' Workload and Payment of Teaching Overload," under paragraph 2 of the said DepEd Order it states that:

The remaining two hours shall be allotted for work incidental to the normal teaching duties which may be spent within or outside the school premises.

2. School heads are requested to review the Teachers' Program and class schedule.
3. For the detailed copy of the DepEd Order, schools may download it through: deped.gov.ph
4. Immediate and wide dissemination of this Memorandum is required.

SORAYA T. FACULO PhD, CESO V
Schools Division Superintendent